



# CITY OF FAIRVIEW PARK

20777 Lorain Road  
Fairview Park, Ohio 44126-2018

— *Established in 1910* —

Eileen Ann Patton  
Mayor

Civil Service Commission  
Gregory Kowalski, Chairman  
Richard Dunson, Commissioner  
Peter Evanko, Commissioner  
Matthew Hrubey, Secretary

## MINUTES

### FAIRVIEW PARK CIVIL SERVICE COMMISSION Fairview Park City Hall, 20777 Lorain Road Monday, July 6, 2015

#### Call to Order

The meeting was called to order by Chairman Kowalski at 7:06 pm.

Members present included Chairman Gregory Kowalski, Commissioner Peter Evanko, Commissioner Richard Dunson, and Secretary Matthew Hrubey. Guests included Police Chief Erich Upperman, Pat Ramsey of Ramsey & Associates, Patrolman Bruce Mihalak, and Patrolman Don Franks.

#### Approval of Past Meeting Minutes

Evanko motioned to accept the minutes for the Commission meeting on April 14, 2015, without revision. Dunson seconded the motion and it was approved unanimously.

Evanko motioned to accept the minutes for the Commission meeting on June 16, 2015, without revision. Dunson seconded the motion and it was approved unanimously.

#### Presentation from Pat Ramsey of Ramsey & Associates

Pat Ramsey of Ramsey & Associates was in attendance at the Commission's request to present on the testing services offered by her company. Ramsey offers police and fire entrance and promotional testing. She has the capability of conducting assessment centers if Fairview Park's collective bargaining agreements were to ever allow it. Ramsey's client list includes over 40 cities in Northeast Ohio.

Ramsey offers two different entrance examinations – one requiring only high school and one requiring Ohio Peace Officer certification. In both cases, she aims for an 85% passage rate, recognizing that a certain number of candidates will be dropped from the eligibility list based on agility performance and background checks. Ramsey will provide a protest period for an extra fee of \$115.

Ramsey offers the option of integrating local resources as testing materials, which few other testing companies allow. She requires 45-60 days lead time to conduct an examination.

### **Vacation of Current Police Entry-level Eligibility List**

Dunson motioned to vacate the existing police entry-level eligibility list resulting from the December 14, 2013, entrance exam. Evanko seconded and the motion passed unanimously.

### **Certification of Exam Results – Police Entrance Examination – June 11, 2015**

Dunson motioned to certify the results from the June 11, 2015, police entrance exam. Evanko seconded and the motion passed unanimously.

### **Miscellaneous**

Hrubey reported on behalf of Finance Director Lisa Rocco that, as a result of there being 27 rather than 26 pay periods in calendar year 2015, the biweekly payment for each Commissioner will be reduced from \$13.85 to \$12.78. Commissioners will still receive \$360 for the year as mandated by Ordinance 13-53 Amended.

The next Commission meeting was set for Tuesday, July 14 at 7:00 pm. The primary purpose for this meeting will be to select a testing company for the upcoming police lieutenant promotional exam.

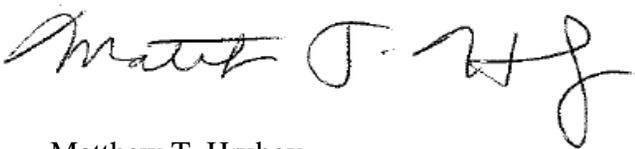
### **Adjournment**

Dunson motioned to adjourn. Kowalski second and the motion passed. The meeting was adjourned at 8:59 pm.

---

Minutes approved: **July 14, 2015**

Respectfully submitted,



Matthew T. Hrubey  
Secretary