



CITY OF FAIRVIEW PARK CITY COUNCIL MEETING AGENDA

REGULAR MEETING – MONDAY, APRIL 4, 2016

6:30 p.m. Special Committee Meeting– Council Caucus Room
Council Study Session (*immediately following special committee meeting*)

7:00 p.m. Council Meeting – Council Chambers

Meeting Called to Order | Moment of Silent Prayer

Pledge of Allegiance

Roll Call

Disposition of Minutes:

Regular Meeting of Council Monday, March 21, 2016

Committee Reports

Finance, *Councilwoman Cleary, Chair*

~ LEGISLATIVE AGENDA ~

Legislation for First Reading

COUNCILWOMAN CLEARY

Ord. 16-__ | Solid Waste Fee Special Assessment for Tax Years 2016 and 2017

Ord. 16-__ | Authorizing Contract with Brewer Garrett for Building Automation System Controller

Legislation for Second Reading

COUNCILWOMAN CLEARY

Ord. 16-09 | Accepting 2016 Municipal Grant and Authorizing Plans and Contract

Ord. 16-10 | Authorizing Contract with Bramhall Engineering and Surveying

Audience Input on Legislation Up For Passage

Legislation on for Third Reading and Final Passage

COUNCILWOMAN CLEARY

Ord. 16-07 | Accepting Storefront Renovation Grant and Authorizing Contracts

Reports and Communications from Mayor, Directors and Other City Officials

Public Session

Miscellaneous Business and Reports from Council

Executive Session

Adjournment

Agenda continued on back →

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UPCOMING MEETINGS OF COUNCIL:

MON. Apr 11	Council Committee Meeting	7:00 p.m.	Council Caucus Room
MON. Apr 18	Council Regular Meeting	7:00 p.m.	Council Chambers
MON. Apr 25	Council Committee Meeting	7:00 p.m.	Council Caucus Room

1
2 **MINUTES OF THE REGULAR MEETING OF FAIRVIEW PARK CITY COUNCIL**
3 **MONDAY, MARCH 21, 2016**
4

5 The regular meeting of Council was called to order by Council President Kilbane at 7:00 p.m.

6 MOMENT OF SILENT PRAYER

7 PLEDGE OF ALLEGIANCE

8 ROLL CALL:

9 PRESENT: Council – B. McDonough, B. Minek, P. Wojnar, M. Kilbane, J. Hinkel, A. Russo, P. Cleary
10 Administration – Mayor E. Patton, Finance Director G. Cingle, Law Director W. McGinty

11 ABSENT: Engineer M. Mackay
12

13 THE CHAIR called for a motion to dispose of the minutes of the Regular Meeting of Council held on
14 Monday, March 7, 2016.

15 Moved and seconded.

16 ROLL ON MOTION: Vote: YES-7, NO-0 | Motion carries.

17 YES: B. McDonough, B. Minek, P. Wojnar, M. Kilbane, J. Hinkel, A. Russo, P. Cleary
18

19 **COMMITTEE REPORTS**

20 COUNCILWOMAN CLEARY said, The Finance Committee met on Monday, March 14th. Mayor Eileen
21 Patton, Finance Director Greg Cingle, Development Administrator Matt Hrubey and Assistant Law
22 Director, John Castele were in attendance to discuss the following: **Ordinance 16-05**, appropriating
23 funds for current expenses and other expenditures of the City of Fairview Park for the period beginning
24 January 1, 2016 and ending December 31, 2016. Discussion continued regarding the budget and council
25 agreed to make changes to expenditures as follows: Line Item 100-7711-5217000 (Clothing Allowance)
26 increase from \$9,750.00 to \$10,500.00; Line Item 100-7770-5243200 (Election Expense) decrease from
27 \$42,500.00 to \$13,525.21; Line Item 260-7790-5253200 (Police Equipment) increase from \$75,000.00 to
28 \$125,000.00; Line Item 260-7790-5255000 (Building Improvements) increase from \$93,000.00 to
29 \$133,000.00; and ADDING Line Item# 716-1110-525000 (Building Improvements) in the amount of
30 \$15,000.00. The grand total expenditures for proposed 2016 budget is \$25,461,812.36. Council and the
31 administration discussed the structural deficit in the general fund that necessitated drawing funds from
32 the carry over balance from the previous year. Council will meet quarterly with Finance Director Cingle
33 and the administration to review and monitor the revenue and expenditures. A motion to amend
34 Ordinance 16-05 to include the above mentioned fund changes carried 5-0. A motion to place Ordinance
35 16-05 on 3rd reading and up for passage carried 6-5. **Ordinance 16-06**, authorizing the city
36 administration to advertise for bids, and the Mayor to enter into a contract with the lowest responsive and
37 responsible bidder as determined by the Board of Control for work to be performed to construct safe
38 routes to school infrastructure improvements. Development Administrator Matt Hruby offered an
39 overview of the specific infrastructure improvements associated with the project. A motion to amend
40 Ordinance 16-06 to include a chart listing the specific infrastructure improvements as Exhibit A to the
41 ordinance carried 5-0. A motion to place Ordinance 16-06 on 3rd reading and up for passage carried 5-0.
42 **Ordinance 16-07**, accepting a storefront renovation grant and authorizes the Mayor to enter into
43 contracts as determined by the board of control to provide financial assistance for storefront
44 improvement. Development Administrator Matt Hrubey reviewed the 2016 Storefront Renovation
45 application, funding source and the scope of work to be performed on the three commercial properties to
46 be renovated. A motion to place Ordinance 16-07 on 2nd, subsequent 3rd carried 5-0. **Ordinance 16-08**
47 accepting and approving the pre-construction tax abatement application of the Sub-Zero Properties. Mr.
48 Bobeczko, President of Sub-Zero Properties was present at the Community Reinvestment Area Housing
49 Council on February 16, 2016. He presented an overview of the project, complete with drawings and
50 indicated that the project was ready to begin once council votes on the ordinance for tax abatement.
51 Council is in receipt of a letter from David Coleman, Chair of the Community Reinvestment Board

52 stating that the board unanimously agreed to recommend that the project be abated at 100% for 7 years.
53 Council discussed the past history, benefit and purpose of tax abatements in the city as well. A request
54 was made by the Mayor and agreed by council to place on 2nd and up for emergency passage. A motion
55 to pass on emergency without three readings carried 5-0. That concludes my report. Thank you.
56

57 **LEGISLATION FOR FIRST READING**

58 COUNCILWOMAN CLEARY placed two ordinances up for first reading and introduction.

59 ORDINANCE NO. 16-09

60 REQUESTED BY: MAYOR EILEEN ANN PATTON

61 SPONSORED BY: COUNCILWOMAN CLEARY

62 CO-SPONSORED BY: COUNCILMAN MINEK

63 *AN ORDINANCE ACCEPTING A CUYAHOGA COUNTY MUNICIPAL GRANT, AUTHORIZING THE*
64 *CITY ADMINISTRATION TO ADVERTISE FOR BIDS, AUTHORIZING THE MAYOR TO ENTER INTO*
65 *A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER AS DETERMINED*
66 *BY THE BOARD OF CONTROL, AUTHORIZING AND DIRECTING THE CITY ENGINEER TO*
67 *PREPARE PLANS AND SPECIFICATIONS FOR THE REHABILITATION AND REPLACEMENT OF*
68 *CITY SIDEWALKS AND CURB RAMPS AND DECLARING AN EMERGENCY*

69 ACTION: Ordinance 16-09 was placed on first reading and referred to the Finance Committee.
70

71 ORDINANCE NO. 16-10

72 REQUESTED BY: MAYOR EILEEN ANN PATTON

73 SPONSORED BY: COUNCILWOMAN CLEARY

74 CO-SPONSORED BY: COUNCILMAN MINEK

75 *AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BRAMHALL*
76 *ENGINEERING & SURVEYING COMPANY FOR CONSTRUCTION ADMINISTRATION AND*
77 *INSPECTION SERVICES FOR THE SAFE ROUTES TO SCHOOL INFRASTRUCTURE*
78 *IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY*

79 ACTION: Ordinance 16-10 was placed on first reading and referred to the Finance Committee.
80

81 **LEGISLATION FOR SECOND READING**

82 COUNCILWOMAN CLEARY placed Ordinance 16-07 up for second reading.

83 ORDINANCE NO. 16-07

84 REQUESTED BY: MAYOR EILEEN ANN PATTON

85 SPONSORED BY: COUNCILWOMAN CLEARY

86 CO-SPONSORED BY: COUNCILMAN MINEK

87 *AN ORDINANCE ACCEPTING A STOREFRONT RENOVATION GRANT AND AUTHORIZING THE*
88 *MAYOR TO ENTER INTO CONTRACTS AS DETERMINED BY THE BOARD OF CONTROL TO*
89 *PROVIDE FINANCIAL ASSISTANCE FOR STOREFRONT IMPROVEMENTS AND DECLARING AN*
90 *EMERGENCY*

91 ACTION: Ordinance 16-07 was placed on second reading and subsequent third reading.
92

93 **AUDIENCE INPUT ON LEGISLATION UP FOR PASSAGE**

94

95 **LEGISLATION ON FOR PASSAGE UNDER SECOND READING SUSPENSION OF RULES**

96 Councilwoman Cleary placed Ordinance 16-08 up for emergency passage.

97 ORDINANCE NO. 16-08

98 REQUESTED BY: MAYOR EILEEN ANN PATTON

99 SPONSORED BY: COUNCILWOMAN CLEARY

100 CO-SPONSORED BY: COUNCILMAN MINEK

101 *AN ORDINANCE ACCEPTING AND APPROVING THE PRE-CONSTRUCTION TAX ABATEMENT*
102 *APPLICATION OF THE SUB ZERO PROPERTIES, LTD AND DECLARING AN EMERGENCY*

103 THE CHAIR called for any discussion.
104 COUNCILWOMAN CLEARY made a motion to suspend the Charter Provision and Rule 49 requiring
105 that the legislation be read at three separate meetings and that it be placed before Council for emergency
106 passage.
107 Moved and Seconded.
108 THE CHAIR called for discussion on the motion. No Discussion.
109 ROLL ON MOTION: Vote: YES-7, NO-0 | Motion carries.
110 YES: B. McDonough, B. Minek, M. Kilbane, P. Wojnar, J. Hinkel, A. Russo, P. Cleary
111 ROLL ON PASSAGE: Vote: YES-7, NO-0 | Ordinance 16-08 passes.
112 YES: B. McDonough, B. Minek, P. Wojnar, M. Kilbane, J. Hinkel, A. Russo, P. Cleary
113
114 **LEGISLATION FOR THIRD READING AND FINAL PASSAGE**
115 Councilwoman placed Ordinance 16-05 up for third reading and final passage.
116 ORDINANCE NO. 16-05
117 ORIGINATED BY: THE FINANCE DEPARTMENT
118 REQUESTED BY: MAYOR EILEEN ANN PATTON
119 SPONSORED BY: COUNCILWOMAN CLEARY
120 *AN ORDINANCE APPROPRIATING FUNDS FOR CURRENT EXPENSES AND OTHER*
121 *EXPENDITURES OF THE CITY OF FAIRVIEW PARK, OHIO FOR THE PERIOD COMMENCING*
122 *JANUARY 1, 2016 AND ENDING DECEMBER 31, 2016 AND DECLARING AN EMERGENCY*
123 THE CHAIR called for any discussion.
124 COUNCILWOMAN CLEARY made a motion to amend Ordinance 16-05 to add amendments for Exhibit
125 “A”, which were agreed to in committee.
126 Moved and Seconded.
127 THE CHAIR called for any discussion. No Discussion.
128 ROLL ON MOTION: Vote: YES-7, NO-0 | Motion carries.
129 YES: B. McDonough, B. Minek, P. Wojnar, M. Kilbane, J. Hinkel, A. Russo, P. Cleary
130 THE CHAIR called for any further discussion prior to passage. No discussion.
131 ROLL ON PASSAGE: Vote: YES-7, NO-0 | Ordinance 16-05 Amended passes.
132 YES: B. McDonough, B. Minek, P. Wojnar, M. Kilbane, J. Hinkel, A. Russo, P. Cleary
133
134 Councilwoman placed Ordinance 16-06 up for third reading and final passage.
135 ORDINANCE NO. 16-06
136 REQUESTED BY: MAYOR EILEEN ANN PATTON
137 SPONSORED BY: COUNCILWOMAN CLEARY
138 CO-SPONSORED BY: COUNCILMAN MINEK
139 *AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATION TO ADVERTISE FOR BIDS AND*
140 *THE MAYOR TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND*
141 *RESPONSIBLE BIDDER AS DETERMINED BY THE BOARD OF CONTROL FOR WORK TO BE*
142 *PERFORMED TO CONSTRUCT SAFE ROUTES TO SCHOOL INFRASTRUCTURE IMPROVEMENTS*
143 *AND DECLARING AN EMERGENCY*
144 THE CHAIR called for any discussion prior to passage.
145 COUNCILWOMAN CLEARY made a motion to amend Ordinance 16-06 to include attachment and add
146 reference to Exhibit “A” in Section 1.
147 Moved and Seconded.
148 THE CHAIR called for any discussion. No Discussion.
149 ROLL ON MOTION: Vote: YES-7, NO-0 | Motion carries.
150 YES: B. McDonough, B. Minek, P. Wojnar, M. Kilbane, J. Hinkel, A. Russo, P. Cleary
151 THE CHAIR called for any further discussion prior to passage. No discussion.
152 ROLL ON PASSAGE: Vote: YES-7, NO-0 | Ordinance 16-06 Amended passes.
153 YES: B. McDonough, B. Minek, P. Wojnar, M. Kilbane, J. Hinkel, A. Russo, P. Cleary

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REPORTS AND COMMUNICATION FROM THE MAYOR, DIRECTORS, AND OTHER CITY OFFICIALS

MAYOR PATTON said, I would like to thank city council, Finance Director Cingle and his staff, along with all the department heads for their input and time into our budget process. It was lengthy, but this exercise leaves us with a greater understanding of our revenue and expenses and how important our rolls are in overseeing the taxpayers' dollars. We will continue to make good judgment decisions as we move forward this year.

Today we held a Records Commission meeting and approved the appointment of Chris Garrett as our resident member of the commission and reviewed Department's applications for destruction of documents per the Ohio Revised Code. In attendance were Greg Cingle, Matt Hrubey, myself, Liz Westbrooks, Cathy Eble representing the Senior Center and Bridget Hinkel, the Commission's secretary. As a reminder to our residents, our shredding day will be May 15th from 9-noon.

Tomorrow, I will be meeting with Mr. Ted Carter, the new Chief of Economic Development for Cuyahoga Co. As he begins his new role, the Chief will be visiting many suburban communities to learn about our communities and our development needs. The meeting is at 11:30 am if any council members would like to stop in.

Recreation reports that we have 183 participants in our swim lessons. Last year at this time we had 93 enrolled and the staff is very pleased with the positive changes that Director Owens has put in place as our program continues to grow. The Director also reports that our sound system is in perfect working condition throughout the entire building. Our intercom system is also working and the director will be having an intercom drill with all employees this week so quick action can take place in the event of an emergency. The community is also invited to the Easter Egg Hunt this Saturday at 11:00 am at the football stadium hosted by the Recreation Department with many great prizes. This Thursday is a Recreation commission meeting and the public is invited.

The Fire Chief and our firefighters would like to thank our residents for the passage of our renewal fire levy that passed on the ballot last week. I would like to thank our local newspapers for helping us get the message out to our residents the importance of this renewal and big thank you to all the firefighters that were at the polls on Election Day. The levy passed 85% to 15%.

The Building Commissioner reports that the Dollar Tree will open this Thursday at the Fairview Shopping Center. The Commissioner is also very pleased to announce the hiring of an Assistant Building commissioner who will begin on April 18th. We will have him come to a committee meeting so all of council can meet him. We will also be hiring a part-time summer housing inspector for the summer/fall season to help us with keeping our neighborhoods up to code.

The Service Department supervisor, Kevin Bridegum reports that today our West 227th pump station wells were cleaned. This included both the 12 inch and the 18 inch sanitary lines, which were also televised. The wet well was vacuumed, sucked dry, housed down and refilled.

Grease, soot and road grime was removed, making the pumping station operate at full capacity. Kevin was very pleased with the cleaning and the results - stating it is the cleanest he has ever seen and will help when we have those heavy rains. The department is working on a sink hole being repaired on Story Road and tomorrow they will begin repairing a broken pipe on Lorain and West 220th street.

Our City Engineer Mackay is not available to be here this evening and has the following report: 2015 Water Line Project - Fabrizi Trucking and Paving has started the work. All work is scheduled to be completed by October 31, 2016. The 2016 Waterline Project - The plans are being reviewed by Cleveland Water Department. We will bid this project once we receive the Cleveland Water Department approval. The 2016 Street Repair Program - The plans and specifications are complete and we plan to open bids this project by April 6, 2016 and we will provide you with a bid recommendation after the bids are received. That ends my report. Thank you.

DIRECTOR CINGLE thanked council for the passage of the 2016 Appropriations legislation. He wished everyone a Happy and Blessed Easter Sunday.

205

206 DIRECTOR MCGINTY said that this was the first time he went through a budget process in his time
207 both living and working in the city. He said it was a wonderful process and complimented everyone
208 involved on completing the tasks required to get to the end result of a great budget.

209

210 **PUBLIC SESSION**

211 DAVID BOBECZKO – 8010 Butler Hill Drive, Painesville/East Coast Custard - 22669 Lorain Road –
212 MR. BOBECZKO thanked everyone for the passage of the legislation and for their help during the
213 process.

214 MAYOR PATTON inquired about the hiring process for the new location.

215 MR. BOBECZKO said that the application is available online. He said that he feels an obligation to
216 reinstate workers from the former Story Road location. This will also help to get the location up and
217 running effectively and to assist with training.

218 COUNCILMAN MCDONOUGH inquired about the reinstatement of Story Road Crunch.

219 MR. BOBECZKO said it is up in the air right now, but will most likely be changed to either Lorain Road
220 Crunch or simply changing all location flavors to East Coast Crunch.

221

222 DEB HAMMERLE – 22326 Haber Drive – MS. HAMMERLE said that she read about the
223 improvements coming to Nelson Russ Park and the invite for community input. She said that her home
224 shares about a 100 feet of a common property line. She said since the city owns the park she considers all
225 residents her neighbors. MS. HAMMERLE said that she has two requests for consideration as
226 development gets underway – peace and quiet. She feels they are in short supply and sorely undervalued
227 these days. She would like opportunities for nature appreciation, Tai Chi lessons and other stress-relief
228 and meditation venues. Whatever the city decides to do, she won't be complaining about what goes on at
229 the park.

230

231 MILENTIJE MILJKOVIĆ - 20602 Lorain Road – MR. MILJKOVIĆ spoke about the library and said
232 that it used to be a quiet place. He said that he has sent some complaints about personnel at the library to
233 the Mayor. MR. MILJKOVIĆ stated that in some libraries there are no cell phones permitted in the
234 building, which he thinks is a good thing.

235 MAYOR PATTON responded that she spoke to the Director of the library last week and was aware of
236 his correspondence. She advised that he needs to make an appointment speak to Mr. John Dunn, the Head
237 of Security for the library. MAYOR PATON said that the city does not get involved in other entities
238 personnel issues and correspondence was previously sent to him from the city's Law Director.

239 THE CHAIR asked if Mr. Miljkovic had reached out to the county with his complaint.

240 MAYOR PATTON asked if an appointment was made with Mr. Dunn, as this is how this issue could be
241 resolved.

242 MR. MILJKOVIĆ responded he did not want an appointment with Mr. Dunn. He said he is concerned
243 that the library should be a quiet place and staff should be courteous. He said something has to change
244 and thanked everyone for listening to his concerns.

245

246 MR. PETE MATIA – 22094 Sandy Lane – MR. MATIA asked about a possible schedule for pothole
247 repair on W. 220th Street between Brookpark Road and Lorain Road. There was a cement redo that seems
248 to be deteriorating in places. There are some obvious potholes and well as not so obvious chuck holes,
249 which seem to be an issue for his personal vehicle.

250 MAYOR PATTON said that it is a great question, but she does not have an answer right now. She said
251 there is a meeting next week with the County's Public Works Department and will have them drive it
252 while they are here and try to get some concrete answers.

253 MR. MATIA said that they seem to be very bad at intersections at Mastick Road, Brookpark Road and
254 just a little south of Lorain Road. He thanked the mayor for looking into this.

255

256 RAY HAMMERLE – 22326 Haber Drive - MR. HAMMERLE wished everyone a Happy Easter.
257

258 JOHN TAYLOR - 22405 Macbeth Ave – MR. TAYLOR reiterated the concerns of Mr. Matia with the
259 concrete and suggested reaching out to Great Lakes Construction, who did the work to see what they
260 stand by for their work and how long they will fix any issues. He mentioned that he saw some city
261 workers at night putting asphalt, possibly to avoid traffic, but suggested doing it midday instead. MR.
262 TAYLOR said that he is happy to hear about improvements coming to Nelson Russ Park. He said that he
263 is three doors down, and is hopeful that the employee who will be conducting inspections for compliance
264 with city codes will look at Mr. Brown’s disassembling of the fence bordering the park and personal use
265 of the parking lot. He said he is glad to hear about East Coast Custard. MR. TAYLOR asked about the
266 status of the Brookpark Road Bridge, and said he was happy to see that CEI replaced some of the lights
267 on Mastick over I-480, but that there is still one out on West 220th. MR. TAYLOR spoke on the
268 newspaper supplements that are being distributed in the city. He said that he has called to complain, but
269 they are still being thrown out. He urged council to adjust the litter ordinance to restrict distribution of
270 these newspapers. He said that they pile up at vacant houses making them a target for thieves, and can
271 also end up down the city drains, which would not help issues already present with sewers.
272

273 **MISCELLANEOUS BUSINESS AND COMMENTS BY MEMBERS OF COUNCIL**

274 COUNCILMAN MCDONOUGH complimented the new green infrastructure in the back of city hall. He
275 said it is a great storm water runoff project, which is something that will decrease pollution to the Rocky
276 River watershed. COUNCILMAN MCDONOUGH congratulated Ward 1 resident Michael R. Sliwinski,
277 who was appointed last week to fill a vacancy on the Cleveland Municipal Court by Governor Kasich.
278

279 COUNCILMAN WOJNAR thanked the residents who volunteered to be on the Shade Tree Advisory
280 Committee, and personally thanked Penn Berens, who was in the audience. He has had some
281 conversations with Mr. Berens about trees in cities and how they affect cities across America, and knows
282 that he is a great appointment to this committee.
283

284 COUNCILMAN HINKEL thanked the residents of the city for passing the fire levy. Had it not passed, it
285 would have been a problem, so he is grateful that it passed and the Fire Department will be able to
286 continue the great work that they do.
287

288 COUNCILMAN RUSSO thanked the residents who came out to the meeting to speak. He said it is
289 helpful for them to come and let council hear what they have to say. He encouraged them to continue
290 doing coming back out.
291

292 COUNCILWOMAN CLEARY thanked the residents for their continued support of the fire levy. She also
293 acknowledged the Mayor, Director Cingle and the departments for all of their work on the budget.
294 Everyone understood their budgets and were prepared for discussions, which is not the case in other
295 cities she has spoken to.
296

297 THE CHAIR made a motion to appoint the following individuals to the Shade Tree Advisory Committee:
298 Penn Berens to the term expiring in Dec 2016, Kathleen Brooking to term expiring in Dec 2018 and
299 Kathleen McCarthy to the term expiring in Dec 2020.

300 Moved and Seconded.

301 ROLL ON MOTION: Vote: YES-7, NO-0 | Motion carries; appointments are approved.

302 YES: B. McDonough, B. Minek, P. Wojnar, M. Kilbane, J. Hinkel, A. Russo, P. Cleary

303 THE CHAIR thanked the appointees for their willingness to serve on this important Committee.
304

305 THE CHAIR assigned the issue of tax abatement review to the Finance Committee.
306

307 THE CHAIR thanked everyone for coming out to the meeting.
308
309 THE CHAIR said with no further business to come before Council this evening, he would entertain a
310 motion to adjourn.
311 Moved and Seconded.
312 THE CHAIR asked for any discussion. No discussion.
313 ROLL ON MOTION: Vote: YES-7, NO-0 | Meeting adjourned at 7:49 p.m.
314 YES: B. McDonough, B. Minek, P. Wojnar, M. Kilbane, J. Hinkel, A. Russo, P. Cleary
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Michael P. Kilbane, President of Council

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Liz L. Westbrooks, Clerk of Council

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324 Eileen Ann Patton, Mayor
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CITY OF FAIRVIEW PARK
ORDINANCE NO. 16-
REQUESTED BY: MAYOR EILEEN ANN PATTON
SPONSORED BY: COUNCILWOMAN CLEARY

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR COLLECTION OF THE MONTHLY CHARGE FOR COLLECTION OF SOLID WASTE IN THE CITY OF FAIRVIEW PARK, OHIO FOR THE TAX YEARS 2016 AND 2017, AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FAIRVIEW PARK, COUNTY OF CUYAHOGA AND STATE OF OHIO:

SECTION 1. That the assessment of the cost and expense of solid waste collection for the tax years 2016 and 2017, in the amount of \$120 per year per residential parcel for each tax year, as reported to the Finance Director and now on file in the office of the Finance Director; be and the same is hereby adopted and confirmed, and that for the tax years 2016 and 2017, there be and are hereby levied and assessed upon each residential parcel that is subject to collection of solid waste by the City's vendor, the amount reported as aforesaid, which are not in excess of any statutory limitation; and said properties are hereby determined to be specially benefited by said improvement.

SECTION 2. That the remainder of the entire cost of said improvement shall be paid out of the General Fund of the City of Fairview Park, Ohio.

SECTION 3. That this Council hereby finds and determines that the assessments now on file in the office of said Director are in the same proportion to the estimated assessments as originally filed as the actual cost of the above described improvement is to the estimated cost of the improvement as originally filed.

SECTION 4. That the assessment against each lot or parcel of land shall be payable in cash within thirty (30) days after the passage of this Ordinance, or at the option of the owner, in two (2) annual installments. All cash payments shall be made to the Director of Finance of the City. All assessments remaining unpaid at the expiration of said thirty (30) days shall be certified by the Clerk of Council to the County Fiscal Officer as provided by law, to be placed on the tax duplicate and collected as other taxed are collected.

SECTION 5. That the Clerk of this Council shall cause a notice of the passage of this Ordinance to be published once in a newspaper of general circulation in this City, and to continue on file in this office said assessments.

SECTION 6. That the Clerk of this Council is hereby directed to immediately deliver a certified copy of this Ordinance to the County Fiscal Officer to meet the 2016 deadline.

SECTION 7. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 8. That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare; and for the further reason that it is necessary to provide funds for solid waste collection to protect the health, convenience, and welfare of the inhabitants of the City of Fairview Park and provided it receives the affirmative vote of a majority plus one of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the mayor, otherwise from and after the earliest period allowed by law.

PASSED:
APPROVED:

1st reading:
2nd reading:
3rd reading:

Michael P. Kilbane, President of Council

Eileen Ann Patton, Mayor

Liz L. Westbrooks, Clerk of Council

CITY OF FAIRVIEW PARK
ORDINANCE NO. 16-
REQUESTED BY: MAYOR EILEEN ANN PATTON
SPONSORED BY: COUNCILWOMAN CLEARY

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH BREWER GARRETT FOR THE PURCHASE OF A JEC 344 S EQUIPMENT CONTROLLER BUILDING AUTOMATION SYSTEM AND DECLARING AN EMERGENCY.

WHEREAS, the existing Honeywell system at City Hall does not function properly to control the heating and cooling set points for the system and regain control of the building; and

WHEREAS, JEC 344 S Equipment Controller building automation system will allow for better control of the heating and cooling set points in City Hall; and

WHEREAS, the City obtained three (3) quotes for a new heating and cooling system for City Hall; and

WHEREAS, Brewer Garrett can provide the JEC 344 S building automation system at a cost not to exceed Thirty-Two Thousand Two-Hundred Fifty Dollars (\$32,250.00) (See Attached Exhibit "A").

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FAIRVIEW PARK, COUNTY OF CUYAHOGA AND STATE OF OHIO:

SECTION 1. The Mayor is hereby authorized to enter into an agreement with Brewer Garrett for the purchase of a Controller System in an amount not to exceed Thirty-Two Thousand Two-Hundred Fifty Dollars (\$32,250.00) to replace the existing Honeywell System at City Hall.

SECTION 2. That the cost of the system will be paid from the Permanent Improvement Fund (260).

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare and to accommodate the seasonal constraints of outdoor construction, and provided it receives an affirmative vote of a majority plus one of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise from and after the earliest period allowed by law.

PASSED:
APPROVED:

1st reading:
2nd reading:
3rd reading:

Michael P. Kilbane, President of Council

Eileen Ann Patton, Mayor

Liz L. Westbrooks, Clerk of Council



6800 EASTLAND ROAD
MIDDLEBURG HEIGHTS, OH 44130
440-243-3535

Mr. Kevin Bridegum
Service Department - Foreman
City of Fairview Park
20777 Lorain Rd.
Fairview Park, Ohio 44126-2018

March 4, 2016

RE: City Hall Controls Upgrade

Dear Mr. Bridegum,

Per your request, the Brewer-Garrett Company has evaluated the existing controls servicing The City Hall and has determined that they are far beyond their useful life.

The Brewer-Garrett Company recommends replacing the Honeywell DDC controllers with non-proprietary, open protocol, web-based controllers. These controllers will utilize Tridium which runs on the Niagara Platform.

- Replace the six (6) Honeywell Controllers with new JEC-334s (cutsheet attached).
- Replace all existing temperature sensors with new. Existing wiring will be re-used
- The currently stand-alone boilers will be integrated into the new system.
- Provide a graphical interface to all connected systems and points.
- Provide scheduling and trending capability.
- Provide 8 hours of training. 4 hours will be provided at the completion of the job and 4 hours will be provided after 3 months of operation to address all questions that have surfaced.
- The system will be fully commissioned to identify any non-functional mechanical components. A detailed report quantifying these issues will be generated to assist the city in planning for future expenditures.

Please consider the following notations and clarifications as part of the above proposal:

- The city will be responsible for providing network drops to the 4 existing controller locations.
- All existing actuators, valves, dampers, and motors will remain.
- We exclude abatement of hazardous materials.
- We exclude sales tax.
- All labor is based upon normal working hours Monday through Friday, shift premium is not included.

The price for the above work is.....\$ 32,250.00

Thank you for considering The Brewer-Garrett Co. as part of your design team. If you have any questions or need additional information, please do not hesitate to contact this writer.

Very Truly Yours,
The Brewer-Garrett Company

Jason A. Zorc
Building Solutions Manager





The VYKON JACE Equipment Controller (JEC-334) is an embedded controller/server platform designed for monitoring and control applications. The JEC-334 can manage up to 150 points and is licensed for 5 remote devices on Lon, BACnet or Modbus.

JEC-334 - JACE Equipment Controller



Overview

The VYKON JEC-334 is part of the VYKON portfolio of Java-based controller/server products, software applications and tools, designed to integrate a variety of devices and protocols into unified, distributed systems. VYKON products are powered by the Niagara^{AX} Framework[®], the industry's leading software technology that integrates diverse systems and devices into a seamless system. The Niagara^{AX} Framework includes integrated management tools to support the design, configuration and maintenance of a unified, real-time controls network. The Input/Output module with low voltage power supply makes this package ideal for equipment control.

Applications

The JEC-334 is ideal for controlling and monitoring a building system including HVAC equipment, lighting, and meters. The Input/Output module provides 34 points for local control. The IO count can be expanded with up to 2 additional 16 point NDIO modules and four 16 point NRIO modules. In addition to local control, the JEC-334 is licensed for up to 5 remote devices that can come into the controller via Lon, BACnet, or Modbus. In total, the JEC-334 can control up to 150 points. The JEC-334 serves data and rich graphical displays to a standard web browser via an Ethernet LAN or remotely over the Internet. In larger facilities, multi-building applications and large-scale control system integrations, Niagara^{AX} Supervisor[™] software can be used to aggregate information (real-time data, history, alarms, etc.) from large numbers of JACEs into a single unified application.

Features

- 34 hardware control points (expandable with NDIO and NRIO modules).
- Pre-Licensed for five remote devices – either BACnet, Modbus, or Lon
- Web User interface serves rich presentations and live data to any browser
- Two Communications board sockets for optional communications card
- Built-in 24 volt AC/DC input power supply
- Din Rail mountable for quick installation
- Supports open protocols



Ordering Information

Part Number	Description
JEC-334	JACE®-3E with 34 point I/O module. Features include Niagara station and Web User Interface. Includes Niagara Network (Fox) Client / Server. Includes oBIX Client / Server, Modbus, BACnet, and Lon drivers limited to a total of 5 devices per controller or 150 total points. Requires 24 VAC or 24 VDC Power Source. Option cards required for communication to remote devices are not included. Battery not included. Requires AX 3.8.037 or later.
Optional Communication Cards	
NPB-LON	78 Kbps FTT 10 A Lon® adapter
NPB-232	Single Port RS 232 Option Card
NPB-2X-485	Dual Port RS-485 Option Card
NPB-GPRS-W	GPRS Modem option, bundled with Wyleless SIM card
Optional I/O Expansion Modules	
IO-16	Includes 8 Universal Inputs, 4 Form A Relay Outputs, and 4 0-10 VDC Analog Outputs. Mounts in-line with JEC-334 on DIN rail. JEC-334 supports up to 2 IO-16 modules.
IO-16-485	Includes 8 Universal Inputs, 4 Form A Relay Outputs, and 4 0-10 VDC Analog Outputs. May be mounted remotely. Communicates to JEC-334 via a dedicated RS-485 port. JEC-334 supports up to 4 IO-16-485 modules.
Optional Power Accessories	
NPB-BATT	Battery module. Provides up to 10 minutes of backup power.

Specifications

General

- J-300E and IO-34 Module with optimized license for equipment control
- Real-time clock – 2 week
- Niagara^{AX} 3.8.037 or later
- Oracle Hotspot Java Virtual Machine

IO-34 - 34 Point I/O Module

- 16 Universal Inputs (Type 3 (10k) Thermistors, 0-1000 ohm, 0-10 volts, 0-20 mA with external resistor)
- 10 relay outputs (Form A contacts, 24 VAC @.5 amp rated)
- 8 analog outputs (0-10 volt DC)

Communications

- 2 Ethernet Ports – 10/100 Mbps (RJ-45 Connectors)
- 1 RS 232 Port (RJ-45 connector)
- 1 RS 485 non isolated port (Screw Connector on base board)
- 2 card slots for optional communication cards

JACE and IO-34 Chassis

- Construction – Plastic, din rail or screw mount chassis, plastic cover
- Cooling – Internal air convection
- Dimensions (JACE) – 6.313" (16.04 cm) W x 4.820"(12.24 cm) H (including connectors) x 2.438" (6.19 cm) D
- Dimensions (IO-34) – 5.969" (15.16 cm) W x 4.820"(12.24 cm) H (including connectors) x 2.438" (6.19 cm) D
- Dimensions for both JACE and IO-34 including Mounting Ears 13.094" (33.26 cm) W x 4.820"(12.24 cm) H (including connectors) x 2.438" (6.19 cm) D

Power Input

- 24 Volt AC or DC input power supply
- Termination is via screw type terminal block

Environment

- Operating temperature range – 0° to 60°C (32°F to 140°F)
- Operating temperature range – 0° to 50°C (32°F to 122°F) with battery
- Storage temperature range – 0° to 60°C (32°F to 140°F)
- Relative humidity range – 5% to 95%, non-condensing

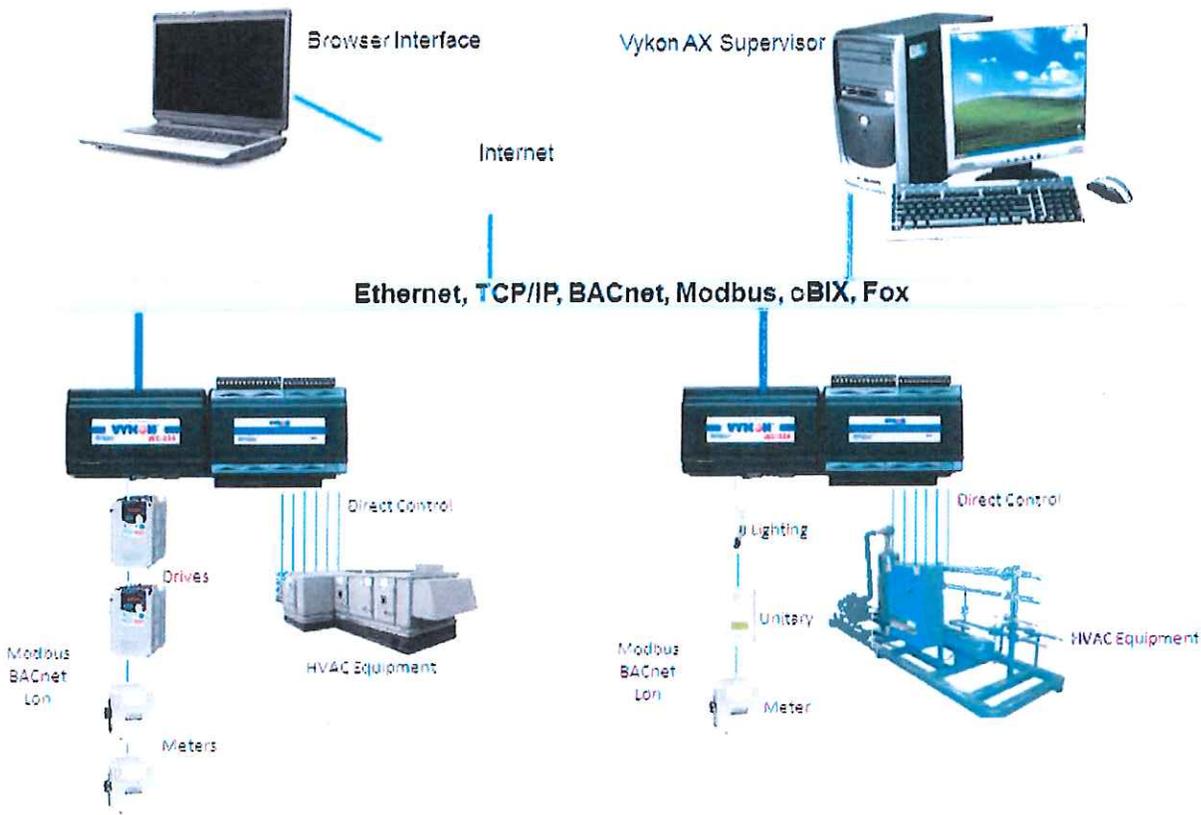
Agency Listings

- RoHS Compliant
- UL 916
- C-UL listed to Canadian Standards Association (CSA) C22.2 No. 205-M1983 "Signal Equipment"
- CE
- FCC part 15 Class B
- C-tick (Australia)

RoHS
Compliant



Architecture



www.vykon.com

JACE, AX Supervisor, and Niagara[®] Framework are trademarks of Tridium, Inc. All specifications subject to change without notice or liability to provide changes to prior purchasers. Information and specifications published here are current as of the date of publication of this document. Tridium, Inc., reserves the right to change or modify specifications without prior notice. The latest product specifications can be found by contacting our corporate headquarters, Richmond, Virginia. Products or features contained herein may be covered by one or more U.S. or foreign patents.

DS-V-JEC-334

CITY OF FAIRVIEW PARK
ORDINANCE NO. 16-09
REQUESTED BY: MAYOR EILEEN ANN PATTON
SPONSORED BY: COUNCILWOMAN CLEARY
CO-SPONSORED BY: COUNCILMAN MINEK

AN ORDINANCE ACCEPTING A CUYAHOGA COUNTY MUNICIPAL GRANT, AUTHORIZING THE CITY ADMINISTRATION TO ADVERTISE FOR BIDS, AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER AS DETERMINED BY THE BOARD OF CONTROL, AUTHORIZING AND DIRECTING THE CITY ENGINEER TO PREPARE PLANS AND SPECIFICATIONS FOR THE REHABILITATION AND REPLACEMENT OF CITY SIDEWALKS AND CURB RAMPS AND DECLARING AN EMERGENCY

WHEREAS, the Cuyahoga County Department of Development solicited applications for the 2016 Cuyahoga County Municipal Grant Program, a competitive grant program that makes awards to help strengthen cities, encourage regional collaboration, and improve quality of life for county residents; and

WHEREAS, on October 21, 2015, the City of Fairview Park submitted a grant application for the purpose of rehabilitating and replacing unsafe and deteriorating sidewalks and curb ramps located in targeted areas throughout the City (see attached Exhibit A); and

WHEREAS, on March 8, 2016, Cuyahoga County Council affirmatively voted to award the City of Fairview Park a One Hundred Thirty-Six Thousand Four Hundred Dollar (\$136,400.00) Municipal Grant for the project proposed in the City's grant application.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FAIRVIEW PARK, COUNTY OF CUYAHOGA AND STATE OF OHIO:

SECTION 1. The City of Fairview Park hereby thanks Cuyahoga County and accepts the Municipal Grant award of One Hundred Thirty-Six Thousand Four Hundred Dollars (\$136,400.00).

SECTION 2. That the City Administration is hereby authorized to advertise for and accept bids for the targeted rehabilitation or replacement of city sidewalks and curb ramps as outlined in the grant application (see Exhibit A).

SECTION 3. That the Mayor is authorized to enter into a contract with the lowest responsive and responsible bidder as determined by the Board of Control for the targeted rehabilitation or replacement of city sidewalks and curb ramps, in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000.00), including engineering services, which are not an eligible grant expense.

SECTION 4. That the City Engineer is hereby authorized and directed to prepare plans and specifications for the rehabilitation and replacement of city sidewalks and curb ramps, and the City Engineer shall be paid for the services rendered in accordance with his contract with the City.

SECTION 5. That all project funds shall be appropriated from the Capital Projects Fund (811).

SECTION 6. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare and to accommodate the seasonal constraints of outdoor construction, and provided it receives an affirmative vote of a majority plus one of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise from and after the earliest period allowed by law.

PASSED:
APPROVED:

1st reading: 03.21.16
2nd reading:
3rd reading:

Michael P. Kilbane, President of Council

Eileen Ann Patton, Mayor

Liz L. Westbrooks, Clerk of Council



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

2016 MUNI GRANT ACTIVITY APPLICATION

Activity Name: Fairview Park Sidewalk Safety Improvement Project	
Municipality: Fairview Park	County Council District: 1.00
Federal IRS Tax Exempt No: <input type="text" value="34-6000988"/>	DUNS No: <input type="text" value="076911635"/>
Activity Address or Location: Various	
Mayor/City Manager: Eileen Patton	
Mayor's E-mail Address: <input type="text" value="mayor@fairviewpark.org"/>	
Mailing Address: 20777 Lorain Road Fairview Park, OH 44126	
Contact Name: Matt Hrubey	Contact Phone #: 4403564499
Contact Email: See right	Contact Address, if different: matthew.hrubey@fairviewpark.org
Total Activity Cost: \$150,000.00	Amount Requested: \$136,400.00
Proposed Eligible Use (in accordance with 24CFR570 Subpart C): Public facilities and improvements	
Proposed location:	
ITA <input checked="" type="checkbox"/> LMI Area Benefit <input checked="" type="checkbox"/> Limited Clientele <input type="checkbox"/> Blight Area Benefit <input type="checkbox"/> Citywide <input type="checkbox"/> <small>(Municipality defined)</small>	
Other: specify:	
List all census tracts and block groups served by proposal: 1531.04, 1531.05, 1531.07	

ENVIRONMENTAL and HISTORIC REVIEW (as required by HUD)

Does any part of the activity include parcel(s) that are in a floodway or floodplain?

YES NO

Is the activity listed on or eligible for listing on the National Register of Historic Places?

YES NO

Is the activity located within or directly adjacent to an historic district?

YES NO

Does the activities area of potential effects include an historic district or property?

YES NO

If your answer is yes to any of the above questions, you must consult with the County Planning Commission's Historic Preservation staff (216-443-3723) and comply with 36CFR, part 800.

FAIR HOUSING

Has the municipality sponsored or participated in a Fair Housing training in the past 12 months (October 2014 – September 30, 2015) that was facilitated by one of the following organizations: U.S. Department of HUD, Housing Research and Advocacy Center, Cleveland Tenants Organization?

YES NO

PREVIOUS PARTICIPATION – CDBG

If the municipality received CDBG Grant funding in the past two years, identify the dollar amount received, amount submitted for reimbursement and the current balance.

Previous CDBG Awards	Amount Awarded	Amount Submitted for Reimbursement	Balance
2015			
2014			

ACTIVITY DESCRIPTION- Maximum 1 page

The City of Fairview Park ("City") is seeking \$136,400 in grant funding to make targeted repairs to unsafe and deteriorating sidewalks and curb ramps located throughout Fairview Park's Improvement Target Areas (ITA) and Low and Moderate Income (LMI) areas. Based on an estimate from our City Engineer (attached), a grant award from Cuyahoga County would allow the City to make repairs to approximately 15,500 square feet or 3,100 linear feet of 5' wide concrete throughout the community. All engineering and construction administration costs for this project will be the responsibility of the City.

Identification of areas in need of repair is accomplished in two ways. First, City staff visually inspect the quality of sidewalks and curb ramps in Fairview Park as part of its annual property maintenance program. Second, the Fairview Park Building Department collects and inventories sidewalk complaints submitted by residents via telephone.

The primary objective of this project is to provide a safe and reliable physical environment in which to travel by non-motorized means. The project is designed to serve all visitors to and residents of Fairview Park, including the low and moderate income residents who comprise 25% of our population. It is the City's intent to ensure that all residents, especially those unable to own a personal automobile, have the ability to safely and conveniently reach basic amenities in Fairview Park like grocery stores, pharmacies, recreational assets, and RTA bus routes. All curb ramp repairs undertaken will be done in full accordance with the Americans with Disabilities Act.

Municipal Grant funding is essential for this project to move forward. The City is proposing a 2016 General Fund operating budget of \$11 million, of which approximately 70% is encumbered for personnel costs. The remaining 30% pays recurring costs for city services like trash and recycling disposal and emergency dispatch, as well as routine facility maintenance costs and daily operating expenses for nine administrative departments and City Council. The budget leaves little discretionary funding for one-time projects like the project proposed here. As a result, the City must seek out alternative funding sources like the Municipal Grant in order to successfully implement such projects while maintaining a healthy, balanced budget.

ACTIVITY IMPACT- Maximum 1 page

COMMUNITY IMPACT

Targeted sidewalk repairs are necessary to improve the safety of non-motorized travel through Fairview Park. The City of Fairview Park ("City") is a typical inner-ring suburban community in that it must contend with aged infrastructure. Approximately 87% of Fairview Park homes were constructed during or before the 1960's. In many cases, the accompanying sidewalks are well past their useful lives and have deteriorated due to exposure to the elements or been raised and cracked by tree roots. Meanwhile, these sidewalks are being increasingly utilized by residents due to active lifestyle choices and/or financial necessity. The old, broken, and raised segments of sidewalk must be repaired to ensure the safety of our residents and community visitors.

The City anticipates the proposed project will produce a number of beneficial outcomes. The direct outcomes of the project will be decreases in both the number of unsafe sidewalk panels and the number of property maintenance violations present in Fairview Park's ITA and LMI areas. We anticipate the number of sidewalk complaints received by the Fairview Park Building Department will also decrease as a supplemental benefit of the project.

The walkability and bikeability of Fairview Park and its neighborhoods are expected to improve as a result of the project. The City expects that an investment in neighborhood sidewalks will encourage their use by community members, thereby producing a number of indirect health and economic outcomes. This expectation is based on a large volume of existing research that shows a walkable, bikeable community promotes exercise and reduces the risk of obesity, lowers car crash fatalities, and reduces greenhouse gas emissions and vehicle-related air pollution. In addition to these health benefits, a walkable community can facilitate the upward economic mobility of low and moderate income individuals by providing reliable, affordable transportation alternatives to owning a car.

This project idea was presented to Fairview Park City Council as part of a slate of possible projects. It received unanimous approval from City Council members, who are on the front line of communicating with residents and understanding the needs of the community.

PLANNING AND DEVELOPMENT IMPACT

The proposed project complements a number of the City's current planning and development initiatives. A point of pride for Mayor Eileen Patton's administration has been the tireless pursuit of activities identified in three citywide master plans completed since 1999. The current master plan, completed in March of 2013, repeatedly stresses the importance of promoting pedestrian access throughout the community. See the application attachments for a sample of the 2013 master plan. The proposed project will benefit the pedestrian travel environment by improving the safety of non-motorized travel.

Another important development initiative underway is the revitalization of the Lorain Road business corridor. This initiative is multi-faceted and involves everything from direct interactions with commercial property and business owners to encourage financial investment, to a start-up resident advocacy group tackling business attraction, to leveraging federal grant dollars for infrastructure improvements on Lorain Road. Another key project component will be encouraging the residents living in close proximity to Lorain Road to visit our local business amenities. Quality infrastructure resulting from the proposed project will make it convenient and safe to walk or bike to the Lorain Road corridor.

Improving pedestrian access also ties into the mission of the Fairview Park Safe Routes to School program. The Fairview Park community embraced this national program and developed a committee in 2013 whose mission is "to work to encourage students and parents to walk and bike, provide increased access for pedestrians, and engage the community, all to create a safe environment for students to travel to and from school." This collaboration is comprised of numerous community stakeholders including the City, Fairview Park City Schools, Cleveland Clinic, Cuyahoga County Board of Health, local businesses, parents, and residents, and offers events and programs designed to encourage more walking and biking amongst our local students. The proposed project will ensure quality infrastructure our students can use to walk and bike to school and around the community.

ACTIVITY IMPLEMENTATION PLAN- Maximum 1 page

The following proposed schedule assumes that Municipal Grant awards will be announced in January of 2016.

January 2016:

- Municipal Grant awards announced by Cuyahoga County.
- Introduce City Council legislation authorizing Mayor Patton to sign a grant agreement with Cuyahoga County and to expend grant funds. Estimated time for completion is 6 weeks.

February 2016:

- Passage of City Council legislation.
- Work with City Engineer Michael Mackay to develop final scope of work and bid documents. Associated costs would be incurred by City. Estimated time for completion is 4 weeks.

March 2016:

- Review and sign grant agreement with Cuyahoga County.
- Complete scope of work and bidding documents with City Engineer.

April / May 2016:

- Project officially begins.
- Commence project bidding procedures. Estimated time for completion is 4 weeks.

June 2016:

- Hold public bid opening.
- Certify results and select contractor.
- Hold Board of Control meeting to approve contract with chosen contractor.
- Sign contract with chosen contractor.

July 2016:

- Project construction begins.

August 2016:

- Project construction continues. Invoices paid by City as received from contractor. Reimbursement request submitted to Cuyahoga County following each invoice payment.

September 2016:

- Project construction continues. Invoices paid by City as received from contractor. Reimbursement request submitted to Cuyahoga County following each invoice payment. Objective is to have 75% of funds expended by September 30, 2016.

October 2016:

- Project construction ends.

November / December 2016:

- Ensure all elements of contract are complete.
- Submit final reimbursement request to Cuyahoga County. Funds will be 100% expended at this time.

APPLICANT CERTIFICATION

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to all applicable HUD regulations, County Ordinances, including, without limitation, the County's Ethics Code, Inspector General Ordinance and the Contracting Ordinance.

I understand that any willful misrepresentation on this application or any of the attachments thereto could result in a fine and/or imprisonment under provisions of the United States Criminal Code.

IN WITNESS WHEREOF, the undersigned, being duly authorized so to do, have signed this application.

City/Village: Fairview Park

Mayor/City Manager: Eileen Patton

Signature: Eileen G. Patton Date: 10/21/15

State of Ohio ss.

Cuyahoga County

CITY OF FAIRVIEW
PARK PUBLIC MEETING
The City of Fairview Park is eligible to apply for the Cuyahoga County Municipal Grant program, which offers up to \$150,000 in federal funds annually for community development projects. A public session to brainstorm project ideas will be held in Council Chambers at Fairview Park City Hall, 20777 Lorain Road, on Monday, September 28, 2015, at 6:00 p.m. prior to the regularly scheduled City Council committee meeting. Residents are encouraged to attend to voice their opinions on community needs. The facility is ADA accessible. Request special accommodations at (440)-356-4499.
sph:sept17,2015-3185075

Public Meeting Dated Advertisement

I, Judy Baim, being duly sworn, do upon my oath, depose and say that I am an Agent of The Plain Dealer Publishing Company, publisher of The Sun Newspapers, newspapers of general circulation within Cuyahoga County, Ohio, as defined in Section 7.12 of the Revised Code of Ohio as amended September 14, 1957, relating to publication and distribution are fulfilled by said newspaper; and the advertisement attached was published in:

- _____ BRUNSWICK SUN
- _____ CHAGRIN SOLON SUN
- _____ MEDINA SUN
- _____ NEWS SUN
- _____ PARMA SUN POST
- _____ SUN MESSENGER
- _____ SUN POST
- ✓ _____ SUN POST HERALD
- _____ SUN PRESS
- _____ SUN SENTINEL
- _____ SUN STAR COURIER
- _____ SUN STAR STRONGSVILLE
- _____ WEST SHORE SUN
- _____ OTHER: _____

On Thursday of each week for only consecutive weeks and that the first publication was made on September 17, 2015

Sworn to and subscribed before me this day of 9/10/15

Judy Baim
Brenda Jordan

Brenda G. Jordan
Notary Public, STATE OF OHIO
My Commission Expires Sept. 4, 2016
(Recorded in Cuyahoga County)





**PUBLIC MEETING FOR THE
2016 CUYAHOGA COUNTY MUNICIPAL GRANT
Fairview Park City Hall, Council Chambers
20777 Lorain Road, Fairview Park, Ohio
Monday, September 28, 2015
6:00 pm**

Sign-In Sheet

Name

Address

Matt Hrubey	19981 Speidel Ave, FP 44126
Angele Russ	21370 Queen Anne's Way
Scott Hertz	16494 N SARGENT
Bin MINEK	51310 ADDINGTON BLVD
Kevin Kelley	158 Lear Rd Avon Lake OH

CITY OF FAIRVIEW PARK
RESOLUTION NO. 15-24
REQUESTED BY: MAYOR EILEEN ANN PATTON
SPONSORED BY: COUNCILWOMAN CLEARY

A RESOLUTION ACCEPTING THE PROJECTS PROPOSED BY THE MAYOR TO BE FUNDED AND AUTHORIZING THE APPLICATIONS FOR ASSISTANCE TO BE SUBMITTED UNDER THE 2016 CUYAHOGA COUNTY COMPETITIVE MUNICIPAL GRANT PROGRAM AND DECLARING AN EMERGENCY

WHEREAS, applications for assistance under the 2016 Cuyahoga County Competitive Municipal Grant Program must be submitted by October 30, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FAIRVIEW PARK, COUNTY OF CUYAHOGA AND STATE OF OHIO:

SECTION 1. That the Council of the City of Fairview Park hereby approves the application to be submitted for the projects to be funded under the 2016 Cuyahoga County Competitive Municipal Grant Program.

SECTION 2. That the funds needed for the City's share of the project requests have or will be appropriated for that purpose from the appropriate funds.

SECTION 3. That the Clerk is hereby authorized to attach a certified copy of this Resolution to the Application for Assistance prior to its filing.

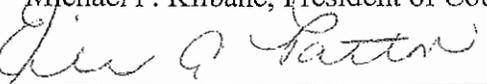
SECTION 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

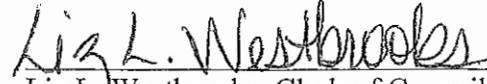
SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare, and for the further reason that the application must be submitted by the October 30, 2015 deadline, and provided it receives the affirmative vote of a majority plus one of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise from and after the earliest period allowed by law.

PASSED: 10.19.15
APPROVED: 10.20.15

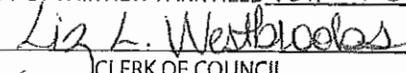
1st reading: 09.21.15
2nd reading: 10.05.15
3rd reading: 10.19.15



Michael P. Kilbane, President of Council


Eileen Ann Patton, Mayor


Liz L. Westbrook, Clerk of Council

LIZ L. WESTBROOKS, CLERK OF THE COUNCIL OF THE CITY OF FAIRVIEW PARK, OHIO, DOES HEREBY CERTIFY THAT THE ABOVE IS A TRUE COPY OF ORDINANCE / RESOLUTION NO. 15-24 AT A MEETING OF THE COUNCIL OF THE CITY OF FAIRVIEW PARK HELD 10.19.15


CLERK OF COUNCIL

Please Sign-in

July 14, 2015 AFFH Olmsted Falls Presentation

Name	Affiliation	Interest
Rosann Jones Phone: 440-235-6264 Address: 26100 Bagley Rd Olmsted Falls, OH 44138	City of Olmsted Falls E-Mail: rjones@olmstedfalls.org	<input type="checkbox"/> e-Newsletter <input type="checkbox"/> Volunteering <input type="checkbox"/> Other
CHARLES BICHARA Phone: 440-234-8811 Address: 15700 BAGLEY ROAD MIDDLEBURG HEIGHTS, OH 44130	CITY OF MIDDLEBURG HTS E-Mail: CBICHARA@MIDDLEBURGHEIGHTS.COM	<input type="checkbox"/> e-Newsletter <input type="checkbox"/> Volunteering <input type="checkbox"/> Other
Matt Hruby Phone: 440 356 4499 Address: 20777 Lorain Rd Fairview Park, OH 44126	City of Fairview Park E-Mail: matthew.hruby@fairviewpark.org	<input type="checkbox"/> e-Newsletter <input type="checkbox"/> Volunteering <input type="checkbox"/> Other
FRAN MIGLIORINO Phone: 216 635 4289 Address: 7619 MEMPHIS BROOKLYN, OH 44144	Brooklyn E-Mail: FMIGLIORINO@brooklyn.ohio.gov	<input type="checkbox"/> e-Newsletter <input type="checkbox"/> Volunteering <input type="checkbox"/> Other
Tommy Tabor Phone: 440 235 4225 Address: 27093 Bagley	Olmsted twp E-Mail: ttabor@olmstedtownship.org	<input type="checkbox"/> e-Newsletter <input type="checkbox"/> Volunteering <input type="checkbox"/> Other
CARLY KOPCHAK Phone: 440-235-5550 Address: 26100-BAGLEY	CITY OF OLMSTED FALLS E-Mail: CKOPCHAK@OLMSTED FALLS.ORG	<input type="checkbox"/> e-Newsletter <input type="checkbox"/> Volunteering <input type="checkbox"/> Other



Visit us at www.thehousingcenter.org

MACKAY
Engineering & Surveying Company

7017 Pearl Road
 Cleveland, Ohio 44130
 www.mackayeng-surv.com

(440) 886-4500
 Fax (440) 886-4590
 Email: info@mackayeng-surv.com

**ENGINEER'S ESTIMATE
 SIDEWALK REMOVAL AND REPLACEMENT
 VARIOUS LOCATIONS IN THE CITY**

October 21, 2015

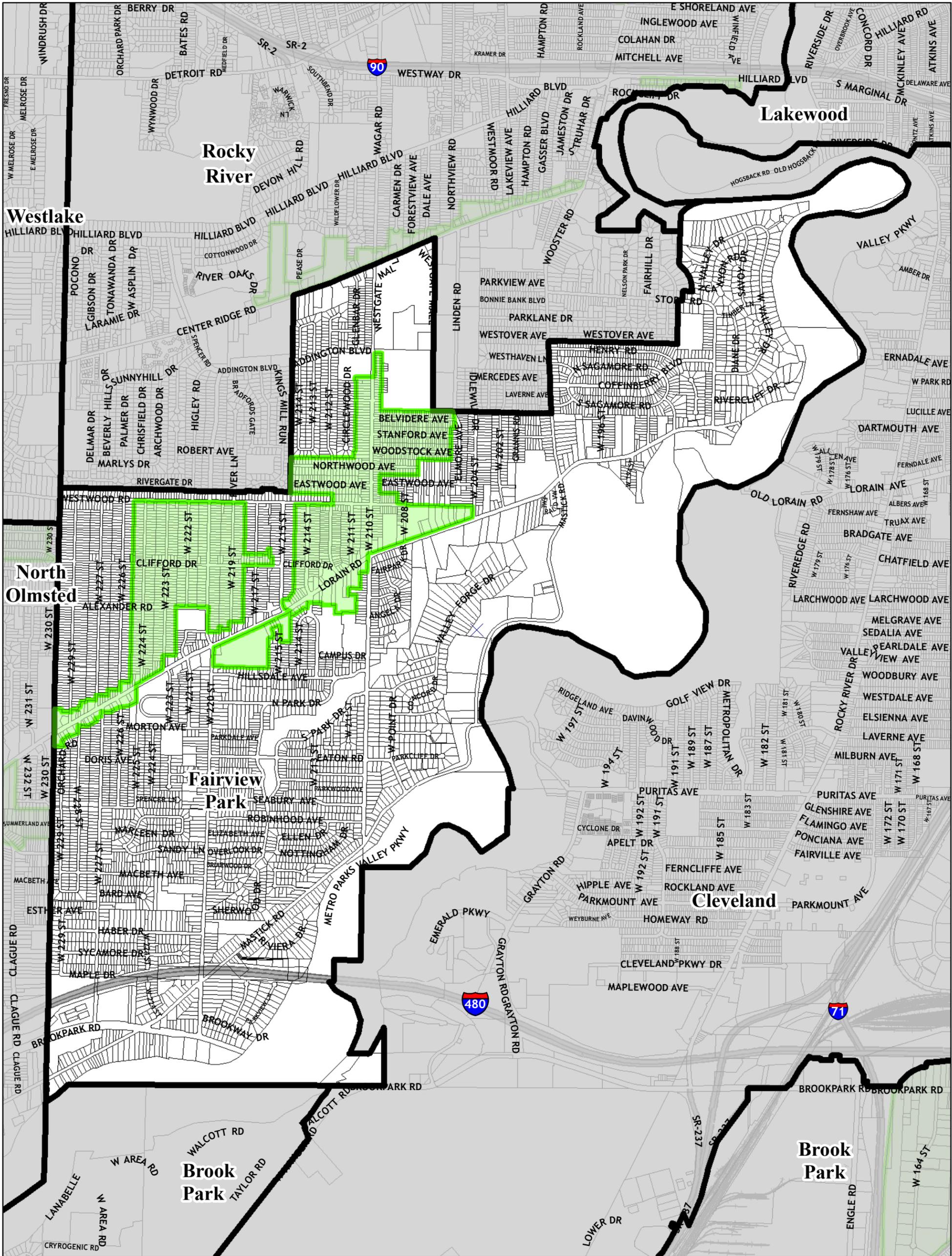
Construction	
Sidewalks 15,500 s.f. @\$8.00/ sf	\$ 124,000.00
Contingency Allowance (10%)	\$ 12,400.00
Engineering & Construction Administration	<u>\$ 13,600.00</u>
 TOTAL COST	 \$ 150,000.00

Oct. 21, 2015
 Date


 Michael Mackay, P.E. #55592
 City Engineer

Note: 15,500 s.f. of sidewalk is approximately 3,100 l.f. of 5' wide sidewalk.

2014 CITY OF FAIRVIEW PARK IMPROVEMENT TARGET AREA STUDY



Prepared by the Cuyahoga County Planning Commission for the Cuyahoga County Department of Development, 2014.



July 17, 2014

Legend

Improvement Target Area Boundary

0 1,100 2,200 Feet

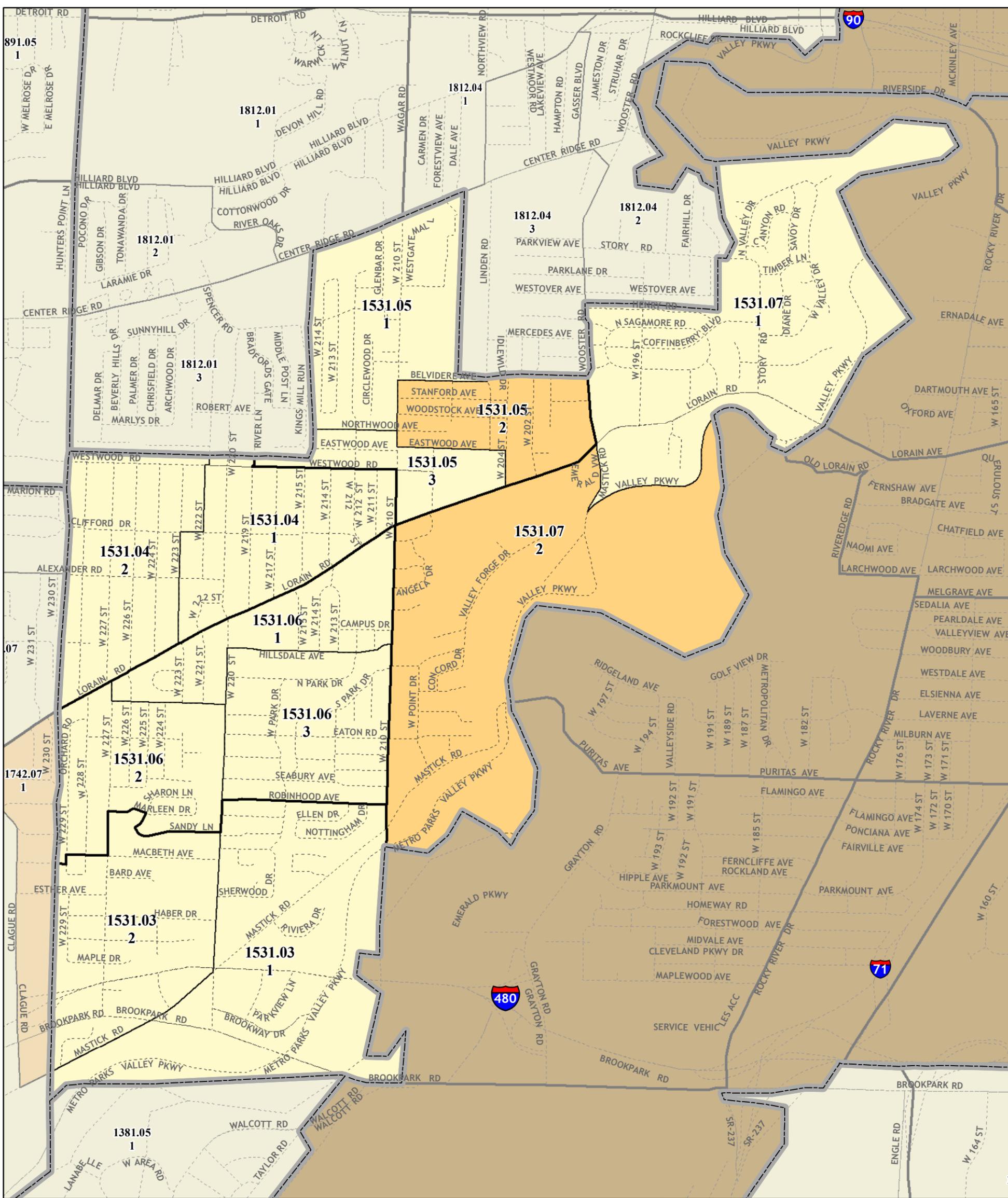
N



CUYAHOGA COUNTY URBAN COUNTY 2014 LOW- AND MODERATE-INCOME ELIGIBLE AREAS

CITY OF FAIRVIEW PARK

UPPER QUARTILE OF BLOCK GROUPS
(38.68% or more of persons)

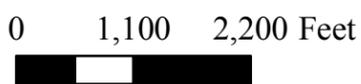


Source: U.S. Department of Housing and Urban Development, Low to Moderate Income Summary Data (LMISD), from U. S. Census Bureau 2006 – 2010 American Community Survey, issued 2014.

Map Prepared by Cuyahoga County Planning Commission, July, 2014.



July 17, 2014



Legend

Urban County

- Low/Mod Block Groups (Upper Quartile)
- Remainder of Block Groups
- Non Urban County Community
- Census Tract Boundary
- Community Boundary
- Streets, Railroads, Water Features

City of Fairview Park

“a great place to grow”



PRESERVE



ENHANCE



GROW

City-wide Master Plan Update

Assets & Destinations



Pairing the most valued and frequented **assets and destinations** from the resident survey shows overlaps and reveals a hidden network of Fairview Park's most important amenities. Studying the location and proximity of these amenities throughout the city shows an underlying need to emphasize a series of connections. These routes may be based on **walkability, automobile access, bus routes or bike networks** depending on the user, their needs and familiarity with city. Connecting assets with each other and with popular destinations creates a **city-wide network** that can **promote local businesses, recreation and healthier lifestyles**, for residents and visitors. By linking the city parks to the larger park system, the Reservation is extended into the neighborhoods and becomes a greater internal asset. Bike trails and better pedestrian access on major roadways could promote different means of travel within the city, encourage consumers to shop close to home, and **promote the city's identity as a balanced inner – ring suburb**.

The result is a need to develop **Fairview's Park Multi-Modal System** and in turn link the assets and destinations within the city to each other while creating the infrastructure network for future development.

CITY OF FAIRVIEW PARK
ORDINANCE NO. 16-10
REQUESTED BY: MAYOR EILEEN ANN PATTON
SPONSORED BY: COUNCILWOMAN CLEARY
CO-SPONSORED BY: COUNCILMAN MINEK

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BRAMHALL ENGINEERING & SURVEYING COMPANY FOR CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR THE SAFE ROUTES TO SCHOOL INFRASTRUCTURE IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY

WHEREAS, the United States Congress has set aside funds for Safe Routes to School projects through the Ohio Department of Transportation (ODOT); and

WHEREAS, the Fairview Park Safe Routes to School Committee, of which the City of Fairview Park is a member and fiscal agent, created a School Travel Plan that identified, through public input, the need for certain infrastructure improvements in Fairview Park; and

WHEREAS, the City of Fairview Park was awarded a grant from ODOT in the amount of Three Hundred Fifty Thousand Dollars (\$350,000.00) to construct specific infrastructure improvements identified in the School Travel Plan; and

WHEREAS, ODOT procedures require that the City of Fairview Park must retain a firm for construction administration and inspection services for the Safe Routes to School infrastructure improvement project; and

WHEREAS, Bramhall Engineering & Surveying Company submitted a project proposal and was determined to be a qualified firm in compliance with Section 153.71(A) of the Ohio Revised Code.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FAIRVIEW PARK, COUNTY OF CUYAHOGA AND STATE OF OHIO:

SECTION 1. That the Mayor is authorized to enter into a contract with Bramhall Engineering & Surveying Company for construction administration and inspection services for the Safe Routes to School infrastructure improvement project, in an amount not to exceed Thirty One Thousand Eight Hundred Fifty-Eight Dollars (\$31,858.00), the costs of said contract to be paid out of the Safe Routes to School Fund (275).

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare and to ensure that the construction services needed for the Safe Routes to School infrastructure project are in place in order to comply with the grant requirements, and provided it receives an affirmative vote of a majority plus one of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise from and after the earliest period allowed by law.

PASSED:
APPROVED:

1st reading: 03.21.16
2nd reading:
3rd reading:

Michael P. Kilbane, President of Council

Eileen Ann Patton, Mayor

Liz L. Westbrooks, Clerk of Council

CITY OF FAIRVIEW PARK
ORDINANCE NO. 16-07
REQUESTED BY: MAYOR EILEEN ANN PATTON
SPONSORED BY: COUNCILWOMAN CLEARY
CO-SPONSORED BY: COUNCILMAN MINEK

AN ORDINANCE ACCEPTING A STOREFRONT RENOVATION GRANT AND AUTHORIZING THE MAYOR TO ENTER INTO CONTRACTS AS DETERMINED BY THE BOARD OF CONTROL TO PROVIDE FINANCIAL ASSISTANCE FOR STOREFRONT IMPROVEMENTS AND DECLARING AN EMERGENCY

WHEREAS, the Cuyahoga County Department of Development solicited applications for the 2016 Storefront Renovation Grant Program, a program that provides grant funding on a competitive basis for strategic, geographically-focused revitalization of commercial, historic, or town center areas; and

WHEREAS, on December 7, 2015, the City of Fairview Park submitted a grant application for the purpose of incentivizing exterior storefront improvements for three commercial properties located in the Downtown Fairview Park segment of Lorain Road (see attached Exhibit A); and

WHEREAS, on February 29, 2016, the Cuyahoga County Board of Control affirmatively voted to award the City of Fairview Park a Fifty Thousand Dollar (\$50,000.00) Storefront Renovation Grant for the projects contained within the City's grant application.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FAIRVIEW PARK, COUNTY OF CUYAHOGA AND STATE OF OHIO:

SECTION 1. The City of Fairview Park hereby thanks Cuyahoga County and accepts the Storefront Renovation Grant award of Fifty Thousand Dollars (\$50,000.00).

SECTION 2. That the Mayor is authorized to enter into contracts for financial assistance of storefront improvements with Lorain Road commercial property owners as determined by the Board of Control; the collective amount of said contracts shall not exceed Fifty Thousand Dollars (\$50,000.00); the costs of said contracts to be paid on a reimbursement basis out of the Capital Projects Fund (811).

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare and to accommodate the seasonal constraints of outdoor construction, and provided it receives an affirmative vote of a majority plus one of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise from and after the earliest period allowed by law.

PASSED:
APPROVED:

1st reading: 03.07.16
2nd reading: 03.21.16
3rd reading:

Michael P. Kilbane, President of Council

Eileen Ann Patton, Mayor

Liz L. Westbrooks, Clerk of Council



Storefront Renovation Application

Activity Name: 2016 Commercial Property Reinvestment Program	
Municipality: Fairview Park County Council District: 1	
Federal IRS Tax Exempt No 34-6000988 DUNS No 076911635	
Property Address(s): 21405 Lorain Road, 21531 Lorain Road, 21545-47 Lorain Road (zipcode for all: 44126)	
Mayor/City Manager: Eileen Patton Mayor's E-mail Address: mayor@fairviewpark.org	
Mailing Address: 20777 Lorain Road, Fairview Park, OH 44126	
Contact Name: Matthew Hrubey Contact Title: Development Administrator Contact Address: 20777 Lorain Rd, Fairview Park	Contact Phone #: (440) 356-4499 Contact Email: matthew.hrubey@fairviewpark.o
Total Activity Cost: \$ 100,000.00	Amount Requested: \$ 50,000.00
Proposed Eligible Location: Commercial District <input type="checkbox"/> Downtown-Town Center <input checked="" type="checkbox"/> Historic District <input type="checkbox"/>	
HUD National Objective: Benefit Low-Moderate Income families or Aid in prevention of Slum/Blight	
Area Served: Improvement Target Area (ITA) <input checked="" type="checkbox"/> LMI Area <input type="checkbox"/> City Designated Spot Blight Area <input type="checkbox"/> (Attach copy of Area Blight Survey in accordance with HUD regulations or Building Official Certification)	
List all census tracts and block groups served by proposal: 1531.061	

PROGRAM ACTIVITY DESCRIPTION- Maximum 1 page

Describe the neighborhood, businesses and/or properties affected by the proposed activity. If buildings are vacant, describe plans for future use. Describe the beneficiaries of the activity. Describe the participation by the property/business owner in the activity (financial, sweat equity, etc.). Describe how properties were or will be identified.

The City of Fairview Park ("City") is requesting \$50,000 in Storefront Renovation Program grant funds to assist in the revitalization of three commercial properties located on Lorain Road, Fairview Park's main thoroughfare. All three properties are part of "Downtown Fairview Park," a 10-block segment of Lorain Road identified as the downtown core in the City's 2013 Master Plan Update (Attachment 1). Downtown Fairview Park is a mixed-use corridor bookended by West 213 and West 223 Streets, and is considered by many to be the center of the City. It is essential to Fairview Park's internal identity.

The proposed activities will focus on three properties located in the West 214/215 block at the eastern edge of Downtown Fairview Park (Attachment 2). This particular block is in an Improvement Target Area and was chosen specifically because it has a higher density of vacant buildings and storefronts than other sections of Lorain Road. The three properties discussed below were identified via a Rebate Request Form created and distributed by the City (Attachment 3). Four responses were received encompassing five different properties. A review team of City officials narrowed the program scope to the following:

PROPERTY #1 - 21405 LORAIN ROAD, FAIRVIEW PARK, OHIO 44126 PPN: 321-33-008

TOTAL PROJECT COST: \$40,000+; MAXIMUM REBATE: \$20,000

Currently vacant, this property was purchased in May of 2015 by Karry Trotter, owner/operator of Custom Fit Kids, to be the new home for her business. Custom Fit Kids is a 501(c)(3) non-profit that teaches youth ages 8-13 healthy living and life skills, e.g., running a business and finances, in an interactive atmosphere. The property at 21405 Lorain Road fell into significant disrepair over time and will undergo substantial exterior renovations. Ms. Trotter and her family will invest both cash and sweat equity to complete the necessary renovations. Current photos and a proposed rendering of the property are available in Attachment 4.

PROPERTY #2 - 21531 LORAIN ROAD, FAIRVIEW PARK, OHIO 44126 PPN: 321-29-013

TOTAL PROJECT COST: \$40,000+; MAXIMUM REBATE: \$20,000

Currently vacant, Fairview Park residents Heather and Tim Eber will close on this property in December of 2015. The property will become the new home of their business, Duck Duck Daycare, which is currently operated out of their house. The demand for the services of Duck Duck Daycare has grown beyond what the Ebers can legally provide in-home, prompting them to expand to a commercial storefront. The property has fallen into disrepair since it was vacated by its previous tenant. The Ebers are investing cash into renovating and updating the entire property and correcting code violations. Current photos and a proposed rendering of the property are available in Attachment 5.

PROPERTY #3 - 21545-47 LORAIN ROAD, FAIRVIEW PARK, OHIO 44126 PPN: 321-29-004

TOTAL PROJECT COST: \$15,000 - 20,000; MAXIMUM REBATE: \$10,000

This property was vacant for a couple years before being rented earlier this year by Strive Elite Fitness, a business that offers personal training services. Property owner Peter Holick is looking to reinvest in his property, including the correction of code violations. Mr. Holick is seeking funds for roof repairs, which will complement additional exterior work being undertaken outside the scope of this grant. He will contribute cash to the project. Current photos of the property available in Attachment 6.

The beneficiaries of the proposed projects are many. In addition to the property and business owners who will benefit directly from receiving financial assistance, the projects are expected to indirectly benefit the entire Fairview Park community. A city's downtown is in many cases the first impression of a community and its values. Place matters and nobody wants to visit a place that appears tired and unkempt. The proposed projects will improve the aesthetics of Downtown Fairview Park and is expected to help encourage additional private investment from local business and property owners. Approximately 6-9 new jobs are also expected to be created due to these projects.

ACTIVITY IMPACT- Maximum 1 page

Describe how the project will assist the community achieve the stated goals or vision of the community Master Plan or Economic Development Plan. Include why the proposed activity is needed and what outcomes will be achieved from the proposed activity. Explain how the proposed activity fits strategically with other development activities already planned and underway in the community or surrounding area. Describe the proposed improvements (e.g., code repairs, exterior finishes, awnings, painting signage, etc.),

The projects proposed as part of the 2016 Commercial Property Reinvestment Program are necessary to help facilitate a number of exterior improvements to commercial buildings on Lorain Road in need of maintenance and repair. The proposed activities encompass a wide range of exterior improvements including: new windows and doors, roof replacement, new landscaping, asphalt resurfacing, and the addition of awnings, exterior lighting, an ADA-complaint ramp at 21405 Lorain Road; the removal and replacement of façade, new windows and doors, installation of external egress and security lighting, tuck pointing, roof repairs, installation of signage, accessibility improvements, repair of broken asphalt and concrete, and installation of decorative planters and vinyl fencing at 21531 Lorain Road; and roof repairs at 21545-47 Lorain Road.

The City of Fairview Park ("City") is expecting a number of outcomes from the proposed projects. The exterior renovations will improve the aesthetics of Downtown Fairview Park and help encourage additional private investment from local business and property owners. The City also believes the proposed projects will help improve public perception of Lorain Road, which has suffered due to storefront vacancies along the business corridor.

The proposed projects address a number of objectives included in the City's 2005 and 2013 Master Plan Updates. The 2005 update recommended more broad goals such as using public funds to leverage private investment for commercial expansion and redevelopment and continuing the redevelopment of underutilized properties. The 2013 update was more specific and recommended a downtown area along Lorain Road be identified. The proposed projects will help achieve each of these goals.

If awarded, the proposed projects will complement a number of other community and economic development projects currently underway. An initiative is underway in Fairview Park to revitalize the Lorain Road business corridor. In practice, there are a variety of moving parts that, collectively, are hoped to stimulate private investment, new businesses, and growth of existing businesses.

A grassroots group of residents operating under the name Forward Fairview Park is working to improve the appearance of Lorain Road and support existing local businesses by encouraging increased patronage in the community. This group has established goals, a financial framework, and is currently working on community outreach and program implementation.

The grassroots efforts of Forward Fairview Park are complemented by a number of public investments taking place in and around Downtown Fairview Park. In October of 2015, the City submitted to Cuyahoga County a Municipal Grant application for funds to improve the safety of residential sidewalks that connect to Downtown Fairview Park. The City believes making pedestrian access to Lorain Road as safe and convenient as possible will pay dividends to the revitalization of the business corridor. The City is also currently reexamining its civic beautification efforts for 2016 and intends to consolidate the majority of its hanging baskets into the Downtown Fairview Park area to improve the aesthetics of the corridor.

The City's efforts are matched by the private investments made by new and existing businesses in the Downtown Fairview Park footprint. New businesses include Goldfish Swim School (21599 Lorain Road), Dollar Tree (21739 Lorain Road), Riya's Nails (22080 Lorain Road), and Flawless Beauty (22067 Lorain Road). Existing businesses that have invested in their property include Gunselman's Tavern (21490 Lorain Road) with the future addition of a patio area, Gone to the Dogs (22219 Lorain Road) that expanded into its neighboring storefront to provide dog daycare services, and Exotic Nails (21895 Lorain Road) that relocated to a large storefront at Fairview Shopping Centre.

ACTIVITY IMPLEMENTATION PLAN- Maximum 1 page

Provide a timeline of legislative, administrative and contractual activities that must occur from inception to completion, including the timing and amount of other funding or in-kind contributions.

The following implementation plan assumes an award notification date of March 1, 2016.

March 2016

- Storefront Renovation Grant awards announced by Cuyahoga County.
- City Administration submits legislation to City Council accepting grant funds and authorizing the redistribution of funds as part of 2016 Commercial Property Reinvestment Program. (Estimated completion time = 6 weeks)
- City Administration finalizes template for contract with local property owners.
- City holds a pre-construction meeting with all property/business owners to ensure full compliance with 2016 Commercial Property Reinvestment Program.

April 2016

- City Council approves legislation accepting grant funds and authorizing 2016 Commercial Property Reinvestment Program.
- Review and sign grant agreement with Cuyahoga County.
- Local property owners sign contract with City.

May 2016

- Exterior improvement projects begin.

June 2016 - September 2016

- Exterior improvement projects continue. Local property owners pay improvement costs upfront and file for reimbursement with the City.

October 2016

- Exterior improvements projects conclude.

November 2016

- City files for reimbursement with Cuyahoga County.

Sources of Funding

City Contribution: \$

Owner Contribution: \$ 50,000.00+

Proposed County Contribution: \$ 50,000.00

Other Sources of Funds: \$

Other Sources of Funds: \$

Other Sources of Funds: \$

Uses of Funding	#of Structures	Total Cost
Exterior Building Code Violations	1	
Façade Improvements	1	
Roof replacement/Repair	3	
Tuck Pointing	1	
Awning Installation	2	
Signage	2	
ADA Compliance	2	
Streetscape	0	
Asphalt/Concrete Work	2	
Other Windows/Doors, Lighting, Landscaping	2	

APPLICANT CERTIFICATION

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to all applicable HUD regulations, County Ordinances, including, without limitation, the County's Ethics Code, Inspector General Ordinance and the Contracting Ordinance.

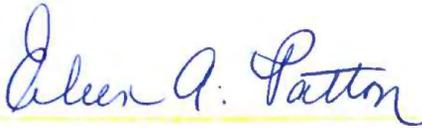
I understand that any willful misrepresentation on this application or any of the attachments thereto could result in a fine and/or imprisonment under provisions of the United States Criminal Code.

IN WITNESS WHEREOF, the undersigned, being duly authorized so to do, have signed this application.

City/Village: Fairview Park

Mayor/City Manager: Eileen Patton

Signature



Date:



2016 Storefront Renovation Application

Attachments

- 1 – Downtown Fairview Park Map
- 2 – 2016 Commercial Property Reinvestment Program - Project Activity Map
- 3 – 2016 Commercial Property Reinvestment Program - Rebate Request Form
- 4 – Current Photos and Proposed Rendering of 21405 Lorain Road
- 5 – Current Photos and Proposed Rendering of 21531 Lorain Road
- 6 – Current Photos of 21545-47 Lorain Road



| = Downtown Fairview Park border

★ = Proposed activity site



2016 COMMERCIAL PROPERTY REINVESTMENT PROGRAM

Purpose

Formerly known as the Storefront Renovation Program, the objective of this program is to encourage reinvestment in commercial properties located on Lorain Road. The City of Fairview Park is seeking to make strategic investments along Lorain Road to improve the curb appeal and economic vitality of the business corridor. Improvements to commercial properties have been shown to attract new customers and tenants, revitalize local business districts, encourage economic development and investment, and enhance the beauty and safety of local neighborhoods.

Eligibility Requirements

- Must be an existing commercial building, occupied or vacant.
- Located on Lorain Road in Improvement Target Area ([see map](#)).
- All property taxes must be current.

Program Incentive

Selected applicants are eligible to receive a rebate of up to 50% of costs of eligible improvements. Final rebate amounts and percentages will be determined by program review team.

DISCLAIMER:

A total of \$50,000 in rebates is available for all 2016 project requests. There is no guarantee all project requests will receive a rebate.

Eligible Improvements

Exterior improvements including, but not limited to brick re-pointing and cleaning, repainting, roof repair/replacement, door and window replacement, lighting, accessibility improvements complying with the federal Americans with Disabilities Act, parking lot aesthetic site improvements, signage, and landscaping. Project scope should include the correction of all documented exterior building code violations.

No interior improvements are permitted. Reimbursement of architectural or design fees is not permitted.

Program Requirements

- Applicant must complete improvements no later than December 1, 2016.
- Exterior building improvements must conform to all applicable City of Fairview Park building codes and design review guidelines. Direct any related questions to the Fairview Park Building Department at 440-356-4405.
- Exterior building improvements must be approved by Fairview Park Planning & Design Commission, if applicable, prior to implementation. Direct any related questions to the Fairview Park Building Department.
- Commercial buildings must be inspected by the City of Fairview Park Building Department prior to rebate being disbursed.
- Applicant must comply with federal Davis Bacon Wage Act (prevailing wage) if seeking rebate of labor costs.
- Should residential units exist above commercial building, applicant must comply with applicable federal lead paint regulations.

DISCLAIMER:

Distribution of rebates is contingent upon the City of Fairview Park successfully receiving a grant award from the Cuyahoga County Department of Development. If the City of Fairview Park is unsuccessful in this competitive grant process, the 2016 Commercial Property Revitalization Program will not proceed. Cuyahoga County anticipates awarding grants during the 1st quarter of 2016.

Enclosed:

2016 Rebate Request Form

**CITY OF FAIRVIEW PARK
2016 COMMERCIAL PROPERTY REINVESTMENT PROGRAM
REBATE REQUEST FORM**

DEADLINE: TUESDAY, NOVEMBER 24, 2015

Applicant Name:

Phone:

E-mail:

Property Owner Name, if different from Applicant:

Phone:

E-mail:

Property Address:

Occupied? Yes No

Property Taxes Current? Yes No

PROPOSED SCOPE OF WORK

For each applicable category, please provide a brief description of the proposed work. You may type directly underneath each label.

Façade Improvements:

Windows / Doors:

Lighting:

Roof Repair/Replacement:

Tuck Pointing:

Signage / Awnings:

Accessibility Improvements:

Asphalt / Concrete Work:

Landscaping:

Other:

Is any part of your proposed scope of work designed to correct existing exterior code violations?

Yes No If yes, please explain:

COST ESTIMATE

How much you do estimate spending on the above improvements? Place an 'X' next to the left of the correct dollar range.

	\$0 – 5,000		\$25,000 – 30,000
	\$5,000 – 10,000		\$30,000 – 35,000
	\$10,000 – 15,000		\$35,000 – 40,000
	\$15,000 – 20,000		\$40,000 +
	\$20,000 – 25,000		

COMMUNITY BENEFIT

The City of Fairview Park is seeking to make strategic investments along Lorain Road that improve the curb appeal and economic vitality of the business corridor. How does your proposed project aid in the accomplishment of that objective? Please be concise.







Attachment 5

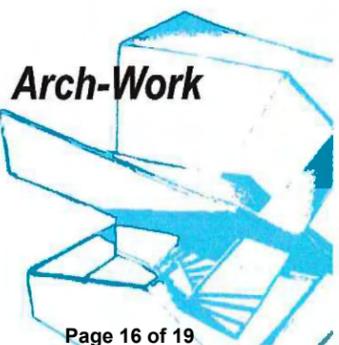
Duck Duck Daycare | Fairview Park, OH

EXISTING PHOTO
 Planning & Design Review
 12.16.2015

Duck Duck Daycare



Ordinance 16-07 | Exhibit A



Arch-Work

Page 16 of 19



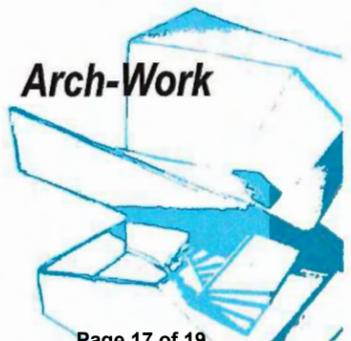
Duck Duck Daycare



Ordinance 16-07 | Exhibit A

Duck Duck Daycare | Fairview Park, OH

PROPOSED RENDERING
Planning & Design Review
12.16.2015



Page 17 of 19



