



CITY OF FAIRVIEW PARK

20777 Lorain Road
Fairview Park, Ohio 44126-2018

— *Established in 1910* —

Eileen Ann Patton
Mayor

Civil Service Commission
Gregory Kowalski, Chairman
Richard Dunson, Commissioner
Peter Evanko, Commissioner
Matthew Hrubey, Secretary

MINUTES

FAIRVIEW PARK CIVIL SERVICE COMMISSION Fairview Park City Hall, 20777 Lorain Road Thursday, March 2, 2017

Call to Order & Roll Call

The meeting was called to order by Chairman Kowalski at 6:31 pm.

Members present included Chairman Gregory Kowalski, Commissioner Richard Dunson, Commissioner Peter Evanko, and Secretary Matthew Hrubey. Police Chief Erich Upperman and Law Director Bill McGinty were also present.

Election of Chairman for 2017 Calendar Year

Dunson nominated Kowalski to serve as Commission Chairman for calendar year 2017. Kowalski accepted. Kowalski's nomination was approved unanimously.

Review and Approve: Past Meeting Minutes – November 10, 2016

Dunson motioned to accept the minutes for the Commission meeting on November 10, 2016 without revision. Evanko seconded the motion and it was approved unanimously.

Discussion: Correspondence from U.S. Department of Justice

Chief Upperman received a letter from the U.S. Department of Justice dated January 4, 2017, which he forwarded onto the Commission (Attachment A). The letter discusses how the Ohio Peace Officer Training Academy (OPOTA) is prohibited from using U.S. citizenship as a criteria for program acceptance. Although not directly a municipal government concern, the implications of this letter could have consequences for the City of Fairview Park as current civil service rules require applicants to be U.S. citizens. Prior to the Commission taking action, McGinty will reach out his colleagues and, if necessary, the Ohio Attorney General's Office to obtain guidance on the matter. McGinty's goal is to have information for the Commission no later than April 15, 2017.

Discussion: Rules for removal of candidates from eligibility lists

This conversation was a continuation from the meeting on November 10, 2016. After much deliberation, the primary issue was encapsulated as whether the Commission is comfortable amending its rules to provide the safety chiefs with more discretion to dismiss candidates from the respective entry-level eligibility lists. Dunson motioned to have McGinty draft potential rule amendments for the Commission to consider. Evanko seconded the motion and it was approved unanimously.

Miscellaneous

Chief Upperman sought guidance from the Commission regarding whether eligibility lists can be extended past two years. Upperman has a candidate he would like to hire, but the next potential retirement is not until after the Patrol Officer eligibility list expires on July 6, 2017. Fairview Park's civil service rules do not allow for the extension of an eligibility list. Hrubey will review the contents of the applicable sections of the Ohio Revised Code.

Upperman also requested that the new Clancy and Associates be considered for hire when the need for another police entrance exam arises. Clancy and Associates was purchased by a former safety chief from an east side suburb in Cuyahoga County. None of the Commissioners took issue with Upperman's request.

Hrubey reported the City of Fairview Park's 2017 budget includes appropriations for a police and a fire entrance exam.

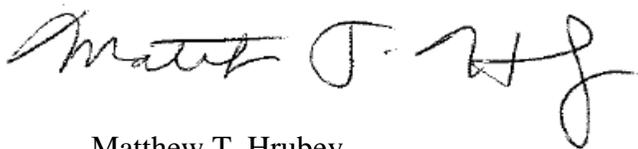
Hrubey also reported he is required by the State of Ohio Personnel Board of Review to submit an annual report by April.

Adjournment

Dunson motioned to adjourn. Evanko seconded and the motion was approved. The meeting was adjourned at 7:40 pm.

Minutes approved: **August 1, 2017**

Respectfully submitted,



Matthew T. Hrubey
Secretary