



CITY OF FAIRVIEW PARK

20777 Lorain Road
Fairview Park, Ohio 44126-2018

— *Established in 1910* —

Eileen Ann Patton
Mayor

Civil Service Commission
Gregory Kowalski, Chairman
Richard Dunson, Commissioner
Peter Evanko, Commissioner

Matthew Hrubey, Secretary

MINUTES

FAIRVIEW PARK CIVIL SERVICE COMMISSION

Fairview Park City Hall, 20777 Lorain Road

Tuesday, August 1, 2017

Call to Order & Roll Call

The meeting was called to order by Chairman Kowalski at 6:30 pm.

Members present included Chairman Gregory Kowalski, Commissioner Richard Dunson, Commissioner Peter Evanko, and Secretary Matthew Hrubey. Fire Chief Tony Raffin was also present.

Review and Approve: Past Meeting Minutes – March 2, 2017

Evanko motioned to accept the minutes for the Commission meeting on March 2, 2017, without revision. Kowalski seconded the motion and it was approved unanimously.

Discussion: Administering a fire entrance exam

Chief Raffin formally requested that the Civil Service Commission administer a new fire entrance examination. The current fire entry-level eligibility list, which expires November 21, 2017, has become stagnant and he anticipates needing to hire in April 2018 or earlier. A conversation followed about when the exam should be held. Chief Raffin prefers to onboard new employees in advance of their predecessor leaving. Wednesday, December 6, 2017, was identified as the priority date for the exam, followed by Monday, December 4. The Ohio Fire Chiefs' Association will once again be the vendor following their stellar performances the last couple years. Evanko motioned to schedule the exam. Dunson seconded the motion and it passed unanimously.

Miscellaneous

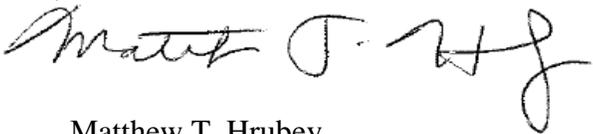
Kowalski will follow up with Law Director Bill McGinty about action items from the Commission's last meeting (see approved minutes of meeting on March 2, 2017).

Adjournment

Dunson motioned to adjourn. Evanko seconded and the motion was approved. The meeting was adjourned at 6:55 pm.

Minutes approved: **December 20, 2017**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matt T. Hrubey". The signature is written in a cursive, flowing style.

Matthew T. Hrubey
Secretary