



# CITY OF FAIRVIEW PARK

20777 Lorain Road  
Fairview Park, Ohio 44126-2018

- Established in 1910 -

www.fairviewpark.org

Eileen Ann Patton, Mayor

## Shade Tree Advisory Committee (STAC) Minutes March 14, 2019

Meeting began at 6:06pm with the following members present: Kate McCarthy, Mary Alice Mastrovito, Penn Berens, Doreen Papajcik, Mike Varga, Matt Misencik and Dale VanZante.

1. Dale received official notice from Mayor Patton: Dale is now an official member of STAC.
2. Urban Forestry Conference March 8<sup>th</sup>- attended by Doreen, Dale, Mike, Mary Alice, Matt and two city workers. Take-always: cities with good urban forests have a full time Urban Forester.

MINUTES: There were no minutes to review, due to miscommunication. Penn suggested future recommendations to get the minutes out in a timely manner. The Secretary should:

- A. Take minutes at meeting.
- B. Send minutes to MA for review.
- C. Notify MA that the minutes have been sent and please respond with recommendations.
- D. When MA sends the minutes back, Secretary send them out to Mike, and all committee members. Ideal is to have the minutes out within one week of the meeting.

---

### OLD BUSINESS:

1. Permanent Signage for MVTrees (Most Valuable Trees) for Bain Park will be ready for installation by Arbor Day; Chestnut Tree signs should be ready by same time.

2. Community Volunteer Day April 13, 2019, 10:30-12:30, at Grannis. Plan: Place cages and stakes and general clean-up.

A. Kate notified Girl Scouts. Dale notified Boy Scouts, but they are unavailable. They would still like to help, when they are available 5/11. We need to provide direction/suggestions to the Boy Scouts as to how they can help.

B. MA and Matt will get count of materials needed. (Stakes and cages) They will tell Mike what they need. Mike will acquire them.

C. Penn will notify Parks People (Steve Owens?) of work ahead of time. Penn will send Thank You afterwards.

3. Community Council Meeting Wednesday, April 17. Matt and Mary Alice will attend.

### LONGTERM BUSINESS:

1. MVTree:

A. Database of MVTrees – Penn is working on further development of this database with one page/tree.

B. Electronic Sign at City Hall-OK per Bridget. "Nominate Favorite Tree" w/Mike's phone number. Maybe a tree logo. We wish sign to be posted April 1, May 1, May 15 and June 1. \_\_\_\_\_ to do this. (?)

C. Facebook (FB) Announcements: Kate posted today. Per Shawn (via MA), STAC postings can be automatically shared on "Community of Fairview Park" page for more visibility. All STAC members encouraged to post on FB and share.

D. Press Releases: Draft by Kate, with group revisions completed at meeting.

- a. Plan to send out by 3/18. Doreen to post one Press Release on City Newsletter.

- 
- E. MVTrees tasks for April: Dale to create PowerPoint photo collage of 2018 MVTrees. Intent of this collage is to post in public places around the city to stir interest in MVTrees. Kate and Doreen to post around the city in early June.
- F. MVTrees will have Signage posted on winning trees from 6/21-8/1/19.

NEW BUSINESS:

1. Arbor Day Planning: Friday, April 26, 2019. Ceremony is approximate start time of 10:30a. – Matt may provide saplings. To discuss further at next meeting re: our participation
2. New Member Packet: MA distributed revisions she has made with the intent to get input. Suggest MA place her name and date on this worthwhile project, as a reference for future.
3. Discuss a Condition Report: This would be an “Annual Condition of Urban Forest of Fairview Park Report”.
  - A. Intent is information for the city, City Council members, Mayor, City Employees.
  - B. 150.02 Charter identifies this Condition Report as part of the duty of the STAC
  - C. Could identify small projects to work on, e.g. Circlewood and sidewalks.
  - D. Jason Knowles inventory and management plan needs updating – to discuss at April meeting.
4. “State of Community” Wednesday, April 3, 2019 at Gemini Center - STAC has reserved a table. Need time of event. Please be there 30min ahead of time for set up. Dale, MA and Matt will attend. MA will bring signs. Best part of this event is NETWORKING.

ARBORIST REPORT – Mike Varga:

1. Young tree Survival School is cancelled. Young Tree pruning workshop is still a go.
2. Permanent Signage for MVTrees at Bain Park is planned to be installed before Arbor Day.
3. Community Involvement: Perhaps offer Young Tree Pruning Workshop. Mike to call Allen to get on his calendar.
4. CLE water and First Energy -opportunity to contact them to replace trees. Doreen to contact Mike for details.
5. STAC questions for the city – cover in meeting that Shawn attends.

FUTURE OPPORTUNITIES to discuss April 2019 meeting:

1. Submit a resolution to City Council to approve an ordinance that has no more trees planted under power lines.

COMMUNITY OUTREACH:

1. Fairview Park Garden Club has Petal Power Raffle --
2. Community Council Meetings for 2019: 1/16, 4/17, 7/17, 10/16

Next Meeting Thursday April 11, 2019 at 6p at City Hall. (Is Shawn attending?)

Respectfully Submitted,

Doreen Dever Papajcik

Cc: Mayor Eileen Ann Patton

All members of Council