



CITY OF FAIRVIEW PARK

20777 Lorain Road
Fairview Park, Ohio 44126-2018
- Established in 1910 -

Patrick J. Cooney, Mayor

AGENDA BOARD OF CONTROL

Monday, August 17, 2020
6:00 p.m.

Zoom Telephone/Video Conference & Live Streamed on City's YouTube Channel

Meeting Dial-In# (Audio Only): (646) 558-8656 or (301) 715- 8592
Join Video Meeting: <https://zoom.us/j/95996818942?pwd=aGdwUGIPWW1EODV3bDZ6OU5VTTdhQT09>
Meeting ID: 959 9681 8942 | Password: 980176 (For Audio and Video)
YouTube Channel: https://www.youtube.com/channel/UC207O_m7DFOP_FcDvoDR5oq

- A. Call to Order
- B. Roll Call
- C. Old Business (Approve May 11 Meeting Minutes)
- D. New Business
 - 1. BWC GRANT FUNDED SAFETY EQUIPMENT PURCHASE
 - Kundel Production Safety Systems – Approved in Grant
 - Materials approved in grant: trench box, tools and equipment for trench and personnel
 - Best and most responsive quote
 - \$11,208.93 in grant funds – City's matching requirement \$2,802.23
 - Total purchase \$14,011.16
 - 2. RENTAL FOR AERIAL TRUCK USE IN SERVICE DEPARTMENT
 - Custom Truck / One Source
 - 2018 Freightliner Forestry truck with 70' and bucket
 - \$4,250/ month and \$8,500 for two-month rental (City requests 2-month rental)
 - 3. CONSTRUCTION RESOURCES
 - Technical Assistance to make necessary improvements to adapt to COVID-19 protocol (regarding doors / entry – exits).
 - \$5,800 for consulting (guidance for purchasing / installation)
 - 4. Vance's Law Enforcement
 - Purchases ammunition, sling2, sights and adapters for minimizing flash and noise
 - \$7,211.72

Update on HVAC – TBA at next Board of Control Meeting

 - Request for Board of Control Meeting September 8th

- E. Adjournment



**Bureau of Workers'
Compensation**

13430 Yarmouth Drive
Pickerington, OH 43147

Governor **Mike DeWine**
Administrator/CEO **Stephanie McCloud**

www.bwc.ohio.gov
1-800-644-6292
Fax: 1-866-336-8352

July 13, 2020

Monica Rossiter
City of Fairview Park
20777 Lorain Rd
Fairview Park, Ohio 44126

Policy number: 31806202
Application number: 08-0216

Dear Monica Rossiter:

Congratulations! We have approved City of Fairview Park's application for the Trench Safety Grant (TSG) project requesting \$11,208.93. You may now make your purchase. Your obligation of the total project of \$14,011.16 is \$2,802.23. The following equipment is approved under this grant award as detailed in the attached approved grant budget:

- 4 Trench Jack Rails, 4 Panels, 2 Pump Buckets 2 Fluids, 2 Release Tools, 2 Removal Hooks, 1 Trench Box, 1 Spreader, 1 Spreader Adjuster, 1 Sling.

You should receive your award within six weeks from the date of this letter. If you enrolled in electronic funds transfer (EFT), expect a direct deposit into the account specified on your vendor information form.

You must complete the action steps as listed below:

- ◇ **Within 90 days** of the receipt of this approval letter, purchase the approved intervention equipment/services.
- ◇ **Within 120 days** of the receipt of this approval letter, submit proof of spending and purchase documentation for all approved equipment/services.
- ◇ **Within 120 days** of the receipt of this approval letter, complete and submit **Appendix A – Training Log** and **Appendix B – Competent Person Evaluation Form**.

Please review details on the attached *Employer Action Steps* sheet.

We stand ready to assist you with your safety needs. If you would like to speak with a Division of Safety & Hygiene consultant or have questions about the TSG program, please call 1-800-644-6292, and listen to the options.

Sincerely,

Bernard J. Silkowski
Superintendent, Division of Safety & Hygiene

Enclosure

cc: BWC Finance Division
File

Employer Action Steps

Steps	Action steps	Date completed
1	Purchase the approved intervention. Your deadline to <u>purchase the intervention</u> is within 90 days of the date of the approval letter.	
2	<p>Within 120 days after the date of the approval letter, you must provide BWC with the following:</p> <ul style="list-style-type: none"> ◇ Proof of Spending - Submit final itemized invoice(s) pertaining to all approved equipment/services purchased. ◇ Proof of Payment - Submit either of the following for all invoices associated with the grant (including BWC and employer matching contributions): <ul style="list-style-type: none"> ○ A copy of the front and back of your canceled check(s) with a clearly visible deposit stamp, or ○ An unaltered* bank or credit card statement containing: <ul style="list-style-type: none"> ▪ Bank's name and address. ▪ Your company's name, address, and account number/ACH ID. ▪ Transaction details (including the date, name of recipient, and amount paid). ◇ Completed Appendix A – Training Log ◇ Completed Appendix B – Competent Person Evaluation. <p><i>* You may redact the account balance, amount due, and account number (up to the last four digits).</i></p> <p>Submit the required documentation to dshsg@bwc.state.oh.us or forward the documentation to BWC Safety Grants Program, 13430 Yarmouth Drive, Pickerington, Ohio 43147-8310 c/o Safety Grants program coordinator.</p> <p>IRS 1099 requirement – All grant recipients will be issued a 1099 for their BWC paid grant funds. This does not preclude employers from providing us proof of spending verification for the use of the grant funds within 120 days of the date of the approval letter.</p> <p>Note: The issuance of a 1099 does not preclude us from seeking administrative, civil and/or criminal sanctions if you do not reimburse us all unused grant money and/or funds deemed misappropriated.</p>	

(Note: Employers who fail to adhere to the regulations, terms and/or conditions of the TSG program may be required to reimburse us, up to the full amount of the grant, and may face civil and/or criminal sanctions.)



APPROVED

Section V: Budget

Step 1: Please provide the proposed budget for the project.

Table with 4 columns: Item, Quantity, Cost, Total. Lists items like Trench Jack, Euro Panel, Manual Pump Bucket, etc.

Subtotal \$ 16,465.56

Freight \$ 0.00

Tax \$ 0.00

Employers must list all discounts and/or trade-in amounts, and subtract them from the project total prior to determining the grant match. You must include discounts on the vendor price quote. - 2,454.40

Total budget \$ 14,011.16

To determine the grant amount you are requesting for equipment, please complete the formula below.

Total amount of project (from table above) A \$ 14,011.16

Total amount supplied by BWC, (either \$12,000 or less, or remaining funds available) B \$ 11,208.93

Total amount supplied by the employer for equipment (A x 4) / 5 = B (multiply A by 4, then divide by 5) A-B \$ 2,802.23

Step 2: Please provide the proposed budget for the project.

Do you have ownership, partnership, or any other affiliation with the vendor of the equipment you are purchasing?

If yes, please explain NO

Are you planning to finance your portion of the grant project? Yes No If yes, you must provide us with a copy of the loan agreement with your receipt documentation once you receive the grants funds and make your purchase.

Authority - The person signing below for the employer states that he or she is either the owner, chief executive officer, chief financial officer, plant manager, or other person having fiduciary responsibilities with the employer; and the employer agrees that the signer, or his or her successor, will have the authority to oversee the carrying out the employer's responsibilities for two years after BWC issues the grant check.

By my signature, I agree to comply fully with the terms and conditions of this agreement and to use all monies solely for the purposes intended. I further understand I may be subject to civil, criminal, and/or administrative penalties as the result of any false, fictitious, and/or misleading or fraudulent statements made and/or if funds are not used, or are misused, misapplied, or misappropriated in any way and/or are used for purchases and/or services not associated with the approved budget and/or itemized proposal submitted.

Name of duly authorized representative (please print): Mary Kay Costello

Signature of duly authorized representative: [Handwritten Signature]

Title: Director of Public Service + Development Date: 10/31/2020

Employer name: City of Fairview Park BWC policy: 31806202

Quote Estimate



APPROVED

Customer Address

Kevin Bridegum
 (440)356-4409
 City of Fairview Park
 20777 Lorain Road
 Fairview Park Ohio 44126
 United States

Shipping Address

City of Fairview Park
 20777 Lorain Road
 Fairview Park Ohio 44126

Kundel Industries, Inc.
 1510 Ridge Road
 Vienna OH 44473
 USA

p: 330.259.9009
 f: 330.259.9001
 Email: sales@kundel.com
 www.kundel.com

Quote No: T-20000334

Date: 1/29/2020

Salesperson: Jerry Shaughnessy

Valid For: 7 Days

Description: Quote for Kevin Bridegum (City of Fairview Park)

Qty	Part No.	Item Description	Unit	Unit Price	Total
4	TJ-3456-05.0-HD-ST-K	Trench Jack 34 in-56 in-5ft Rail HD Weight: 73	each	1,497.78	5,991.12
				- 15 % DISCOUNT @	5,092.45
4	SKU7051	4 X 8 Euro Panel set of 2ea (Unit Wt. 220 lbs) Weight: 220	each	469.47	1,877.88
				- 15 % DISCOUNT @	1,596.20
2	563700	MANUAL PUMP BUCKET STANDARD/ USA STEEL (Unit Wt. 35 lbs) Weight: 35	each	1,268.16	2,536.32
				- 15 % DISCOUNT @	2,155.87
2	06GL-AS-FLUID	T/S FLUID ALL SEASON - 6 gallon (Unit Wt. 54 lbs) Weight: 54	each	206.41	412.82
				- 15 % DISCOUNT @	350.90
2	563650	RELEASE TOOL - 30 IN	each	111.81	223.62
				- 15 % DISCOUNT @	190.08
2	SKU7065	REMOVAL HOOK 30 in (Unit Wt. 3 lbs) Weight: 3	each	94.83	189.66
				- 15 % DISCOUNT @	161.21

List Sub Total \$11,231.42
 Total Discount \$1684.71
 Grand Total \$9,546.71
 Currency USD
 No. Line Items 6

Please sign below to accept this Quote Estimate and to acknowledge that you have read and agree to Kundel's Terms & Conditions.
 Please return this signed document by email or fax. Thank you!

Signature _____

Date _____

Printed Name _____

Your PO # _____

Quote Estimate



APPROVED

Customer Address

Kevin Bridegum
 (440)356-4409
 City of Fairview Park
 20777 Lorain Road
 Fairview Park Ohio 44126
 United States

Shipping Address

City of Fairview Park
 20777 Lorain Road
 Fairview Park Ohio 44126

Kundel Industries, Inc.
 1510 Ridge Road
 Vienna OH 44473
 USA

p: 330.259.9009
 f: 330.259.9001
 Email: sales@kundel.com
 www.kundel.com

Quote No: T-20000331 Date: 1/29/2020 Salesperson: Jerry Shaughnessy Valid For: 7 Days
 Description: Quote for Kevin Bridegum (City of Fairview Park)

Qty	Part No.	Item Description	Unit	Unit Price	Total
1	B3-6X8-K	Basic 3 - 6 X 8 Knife	Side Wall Set	4,003.61	4,003.61
		Depth A Soil: 58	- 15 % DISCOUNT @		3,403.07
		Depth B Soil: 32			
		Depth C Soil: 24			
		Spreader Type: 0			
		Primary Use: 0			
		Weight: 1222			
		Excavator Weight Rsnge: 631			
		Features and Benefits: 0			
1	A-2030	Set of 4 3STD Spreaders 30 Inches Long	Set	307.95	307.95
		Weight: 72	- 15 % DISCOUNT @		261.76
1	A-ADJ-2	Set of 4 3STD Spreader Adjusters	Set	614.02	614.02
			- 15 % DISCOUNT @		521.92
1	QOS-EN-30-5-LTCHS	4 Leg 5' Polyester Sling 5200@30 7400@45 9000@6	Set	308.56	308.56
		Weight: 20	- 10 % DISCOUNT @		277.70

List Sub Total \$5,234.14
 Total Discount \$769.69
 Grand Total \$4,464.45
 Currency USD
 No. Line Items 4

Please sign below to accept this Quote Estimate and to acknowledge that you have read and agree to Kundel's Terms & Conditions.
 Please return this signed document by email or fax. Thank you!

Signature _____ Date _____

Printed Name _____ Your PO # _____



CITY OF FAIRVIEW PARK

20777 Lorain Road
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Patrick J. Cooney, Mayor

BOARD OF CONTROL MINUTES May 11, 2020

Members Present: Mayor Patrick J. Cooney, Councilman William Minek, Public Service and Development Director Mary Kay Costello, Finance Director Gregory Cingle, Law Director Tim Riley.

Mayor Cooney called the Board of Control meeting to order at 6:01 p.m. (Meeting was conducted by electric platform with agenda and platform address posted on the City website.)

There was no Old Business to discuss.

Mayor Cooney called for discussion of a New Business item regarding a request by Mary Kay Costello, Director of Public Service and Development, to award the construction contract for the West 213 Water Main Replacement and Pavement Resurfacing project.

Mrs. Costello stated that six bids were received on May 1, 2020 and the lowest and most responsive was from Fabrizi Trucking and Paving for \$569,170.25 which was \$73,329.75 below the engineer's estimate and \$59,701.64 less than the next lowest bid (from DiGioia Suburban Excavating for \$628,871.89).

Mrs. Costello recommended awarding the contract to Fabrizi Trucking and Paving Co., Inc. in an amount not to exceed \$569,170.25 for the replacement of the water main and resurfacing project for West 213th which Fairview Park City Council authorized the Board of Control to award in an amount not to exceed \$659,000 under Ordinance 19-56. The award of the bid to Fabrizi Trucking and Paving, Co., Inc. for \$569,170.25 includes contingency for water line and paving items. The memo from consulting City Engineer Michael Mackay was referenced.

It was also discussed that due to the proximity to the Fairview Park High School and Middle School, this project must be completed within 105 days from the Notice to Proceed. Being able to complete a Notice to Proceed this week will result in substantial completion of the project by mid-August and pose the least amount of conflicts with the start of school as possible.

The anticipated portion of the project cost for the City (of the total \$569,170.25) is \$249,799.25 and the Cleveland Division of Water portion is \$319,371.00.

There were no questions posed.

Mr. Cingle made a motion to award the West 213 Water Main Replacement and Pavement Resurfacing Project construction contract to Fabrizi Trucking and Paving Co., Inc. in an amount not to exceed \$569,170.25. Mr. Riley seconded the motion. Mayor Cooney called for voice vote. All were in favor and none were opposed (5-0). There were no abstentions.

There being no other business Mayor Cooney adjourned the meeting at 6:07 p.m.

Signature: _____

Name: Patrick Cooney, Mayor