



CITY OF FAIRVIEW PARK

20777 Lorain Road
Fairview Park, Ohio 44126-2018
- Established in 1910 -

Patrick J. Cooney, Mayor

AGENDA BOARD OF CONTROL

Monday, September 28, 2020
6:45 p.m.

Via Zoom Tele/Video Conference

Meeting Dial-In# (Audio Only): (646) 558-8656 or (301) 715-8592

Join Video Meeting: <https://zoom.us/j/94842074240?pwd=eXc5NGIwOFIqb9Td3c2dGpmdFVvdz09>

Meeting ID: 948 4207 4240 | Passcode: 096861

YouTube Channel: https://www.youtube.com/channel/UC207O_m7DfOP_FcDvoDR5og

- A. Call to Order
- B. Roll Call
- C. Old Business (Approve September 21, 2020 Meeting Minutes)
- D. New Business
 - 1. Aerial Tree Truck – Lease Approved August 17, 2020
 - Amend meeting minutes for rental of aerial truck to include extra costs including ‘freight’ / delivery fees.
 - Rental is for an Aerial Tree Truck with 70’ boom.
 - Previous minutes to be amended that the rental of the truck will be \$4,250.00 per month plus a one-time delivery fee of \$1,237.00.
- E. Adjournment



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Meeting called to order at 6:00 p.m. on August 17, 2020. Roll call included: Councilmember William Minek, Finance Director Greg Cingle, Director of Law Timothy Riley, Director of Service & Development Mary Kay Costello and Mayor Patrick Cooney.

The Board approved the minutes from the May 11, 2020 meeting.

The following new business was discussed:

The City was awarded a BWC GRANT FUNDED SAFETY EQUIPMENT and part of the grant listed products from Kundel Production Safety Systems and the items were approved in grant. Materials approved in grant: trench box, tools and equipment for trench and personnel. Kundel was the best and most responsive quote for the materials. The award was for \$11,208.93 in grant funds – City's matching requirement \$2,802.23 will be taken from the Permanent Improvement Fund. Mayor Cooney joined the Board of Control in congratulating Community Planner Jordan for this securing this important safety equipment. The total purchase totals \$14,011.16. Director Cingle motioned for approval, Mayor Cooney seconded – 5 Ayes – 0 Nays.

The City requests approval for RENTAL FOR AERIAL TRUCK USE IN SERVICE DEPARTMENT. The current equipment is unsafe and placed out of service. The City's lowest and best quote was from Custom Truck / One Source for renting a forestry truck with 70' boom with bucket. Other higher quotes were collected from TRL, Colvin's Inc. and CAT. The costs are: \$4,010 / month and \$8,020 for two-month rental (City requests 2-month rental). This equipment will be used to remove dead trees and prune and maintain existing trees in the public right-of-way or public spaces. The costs will be removed from the General Fund. Director Cingle indicated that the costs would be paid from the General Fund. Director Cingle motioned for approval – Mayor Cooney seconded – 5 Ayes – 0 Nays.

The City also requests permission to pay CONSTRUCTION RESOURCES for technical Assistance to make necessary improvements to adapt to COVID-19 protocol (regarding doors / entry – exits) at the Gemini Center and at City Hall. The price quoted is \$5,800 for consulting (guidance for purchasing / installation of materials). These costs would be paid from the General Fund to be reimbursed by COVID-19 funding. Director Cingle motioned for approval – Mayor Cooney seconded - 5 Ayes – 0 Nays.

The Fairview Park Police Department also requests authorization for a purchase from Vance's Law Enforcement for ammunition, slings, sights and adapters for minimizing flash and noise. This purchase will replace 2006 rifles that have been repaired and are at the end of their useful potential and will be traded in for \$1,200 towards the new equipment. The costs total \$7,211.72. This purchase will be paid through the Law Enforcement Trust Fund. Director Cingle motioned for approval, Mayor Cooney seconded – 5 Ayes – 0 Nays.

Update: HVAC – preventative maintenance for City buildings / facilities to be discussed at next Board of Control Meeting. City requests a Board of Control Meeting September 8, 2020.

Mayor Cooney motioned to adjourn the meeting at 6:18 p.m. Councilmember Minek seconded. Meeting adjourned.

August 17, 2020 Minutes Approved:

s/ Patrick J. Cooney (see approval motion September 8, 2020)

Mayor Patrick Cooney

s/ William Minek (see approval motion September 8, 2020)

Councilmember William Minek



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Meeting called to order at 6:08 p.m. on September 21, 2020. Roll call included: Councilmember William Minek, Finance Director Greg Cingle, Director of Law Timothy Riley, Director of Service & Development Mary Kay Costello and Mayor Patrick Cooney.

The Board approved the minutes from the September 8, 2020 meeting. Motion to approve made by Councilmember Minek, second by Director Cingle – 5 Ayes.

The following new business was discussed:

1. Approval for duct work cleaning for City Hall was discussed as follows:
 - The most responsive and best quote was from Smith & Oby as they are able to clean all coils, blowers, housings and drain pans including the applicable mechanical components.
 - The cost will be \$11,781.00.
 - Other companies solicited for quotes were Coit and Mighty Ducts, Inc. (not able to be completely responsive).

Motion to approve duct work cleaning for City Hall was made by Director Cingle, second by Councilmember Minek. – 5 Ayes.

2. Approval for the purchase of bottle filling stations to replace water fountains was discussed. Currently water fountains in City facilities are closed to follow COVID-19 safety protocol requirements. The City desires to use CARES Act funds to purchase bottle filling stations and so that we can replace water fountains with safe bottle filling stations for our public spaces that and to provide a new filling station for the 3rd floor City Hall – Council Chambers.
 - Purchase of Elkay water cooler with bottle filling stations will be for: two bi-level bottle filling stations at the first floor Gemini and five regular bottle filling stations -two for second floor Gemini Center, one for Senior Center, one for the Dunson Room and one for Council Chambers at City Hall.
 - Also, the City will be purchasing 12 Elkay replacement filters for health / safety maintenance of these water bottle filling stations.
 - Our personnel have installed this specific brand / make of bottle filler at City Hall and are confident in the installation – and requested that we maintain one model / make so that filter replacements and ongoing maintenance can be consistent.
 - Total purchase costs are \$7,642.00 from Cleveland Plumbing Supply, located in North Ridgeville, Ohio.

Motion to approve made by Director Riley; second by Councilmember Minek – 5 Ayes.

3. Approve contractor for sidewalk improvements:
 - DRS (Daniel R. Schmoldt) Enterprises– most responsive and lowest bid;
 - References checked and clear / no unresolved findings;
 - Project scope: replace sidewalks damaged by tree lawn trees – and if approved by resident-owner, replace the tree lawn tree with an appropriate species;
 - Engineer’s estimate was \$117,600.00;
 - Six bids received – DRS was \$46,842 below the engineer’s estimate;
 - DRS Enterprises was \$27,971 lower than the next, lowest bid;

- City requests approval for the DRS bid at \$84,158.62 and the City respectfully requests authority to include \$12,500 of the remaining grant funds to use during this sidewalk / tree lawn trees replacement project;
- Approval requested n an amount not to exceed \$98,658.62.

Councilmember Minek motioned for approval, Director Cingle seconded – 5 Ayes.

Director of Law Riley motioned to adjourn the meeting at 6:22 p.m., second by Director Cingle. Meeting adjourned.

Mayor Patrick Cooney

Councilmember William Minek